

NEW PLYMOUTH CITY COUNCIL
Regular Meeting Agenda
October 20, 2025 – 6:00 PM
New Plymouth City Council Chambers
215 N Plymouth Avenue

1. Call Meeting to Order – Roll Call
2. Pledge of Allegiance
3. Approval of Minutes – October 6, 2025 (**Action Item**)
4. Approval of Payables (**Action Item**)
5. Citizen Comments- 3 Minutes Max Per Person- See guidelines below **
6. Mayor & Council Comments- 3 Minutes Max Per Person
7. New Business –
 - a. Special Events Permit–Kiwanis Trunk or Treat October 31, 2025- (**Action Item**)
 - b. City Leaf Day-November 8, 2025- (**Action Item**)
 - c. Proposal of Waterwheel-Mayor Ron Martinez- (**Action Item**)
 - d. Executive Session 74-206 (1) (f) - (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. – (**Action Item**)
8. Department Reports
 - a. Payette County Sheriff Report- September
 - b. Library Report
 - c. September 2025 Financial Report
9. Adjournment – (**Action Item**)

****CITIZEN COMMENTS**

This time is reserved for the public to address their elected officials regarding concerns or comments they would like to provide to the City Council regarding subjects not on the agenda. At times, the City Council may seek comments/opinions regarding specific City matters during this allotted time. This is not a time slot to give formal testimony on a public hearing matter, or comment on a pending application or proposal.

Any person needing special accommodation to participate in the above-mentioned meeting should contact New Plymouth City Clerk's Office at 215 N. Plymouth or phone 278-5338

Posted October 16, 2025, by: Marianne Gatchell

City of New Plymouth Council Meeting

October 6, 2025

The New Plymouth City Council held a regular meeting at 215 N Plymouth Ave, New Plymouth, Idaho.

Mayor Ron Martinez called the meeting to order at 6:00p.m.

Mayor led the **Pledge of Allegiance**

Council Present: Councilor Josh Davis, Councilor Michael Hughes, Councilor Suzanne Evans, Councilor Wayde James

Council by Zoom: None

Council Absent: None

Staff Present: Marianne Gatchell- City Clerk, Stephanie Johnson – Treasurer, Melanie Cope – Librarian, Andy Gehrke – City Engineer

Staff Absent: Beau Ziemer – Superintendent of Public Works

Public Present: Toni Blacketter, Suzanna Culpepper, Dale Williamson, Bruce & Virginia Barton, Penny Kovick, Jane Brandel, Tyson Flannery, Chief Wyatt, Cora Kurth and Ben Berweir

Declaration of Conflicts of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

Approval of Minutes – Councilor Davis **MOVED TO APPROVE THE MINUTES OF SEPTEMBER 19, 2025.** Seconded by Councilor Hughes. **Motion carried by voice vote.**

Approval of Payables – Councilor Evans **MOVED TO APPROVE THE PAYABLES OF \$221,100.86.** Seconded by Councilor Davis. **Motion carried by voice vote.**

COMMENTS FROM THE PUBLIC: None.

ELECTED OFFICIALS:

COUNCIL: Councilor Evans discussed in regards to the community is to talk kinder to your neighbors and also that she wants to encourage all staff and council to really get working on Ordinances so that the next council will have a smoother beginning.

Councilor James stated that he had done some research into Planning and Zoning obligations and setting up a committee to discuss Impact Fees. Mayor Martinez discussed the difficulty of Impact Fees and the initial start up costs. Further discussion ensued regarding ag lands inside of the Area of Impact that could be involved if they were to subdivide and whether the cost of doing an Impact Fee Study would be worth getting.

MAYOR: Mayor Martinez brought up that a candidate had requested endorsement from a candidate in the Mayoral race. The Council decided to not endorse any candidate but wishes them both the best.

NEW BUSINESS:

October 6, 2025

Discussion of the Payette County Jail Bond for November 2025 – Sheriff Andy Creech presented to Council the issues that Payette County jail is having and the need for a new bond. Questions were asked by Mayor and Council.

City Clerk Gatchell requested approval of Resolution #2025-7 Councilor Evans **MOVED TO APPROVE RESOLUTION #2025-7 WITH THE MAYOR TO SIGN**. Seconded by Councilor James. ROLL CALL VOTE. Councilor Davis – AYE, Councilor Hughes – AYE, Councilor Evans – AYE, Councilor James – AYE. **AYES – 4, NAYES - 0. Motion carried.**

City Clerk Gatchell requested approval of the dates for Fall Clean up Councilor Hughes **MOVED TO APPROVE THE DATES OF OCTOBER 15 – NOVEMBER 16 FOR FALL CLEAN UP**. Seconded by Councilor Evans. **Motion carried by voice vote.**

Mayor Martinez requested nominations for Council President. Councilor Hughes **NOMINATED COUNCILOR EVANS**. Councilor Davis seconded the nomination. Councilor Evans accepted the nomination. **Motion carried by voice vote**

Planning & Zoning Administrator Gatchell requested approval of the recommendation to Payette County Planning & Zoning for Impact Area Map, including New Plymouth P&Z recommendation. Councilor Davis **MOVED TO APPROVE THE RECOMMENDATION OF THE IMPACT AREA MAP AND SEND TO PAYETTE COUNTY PLANNING & ZONING**. Seconded by Councilor James. **Motion carried by voice vote.**

City Clerk Gatchell requested approval of the amended contract with Upload Student Lease. **Councilor Davis MOVED TO APPROVE THE AMENDED CONTRACT WITH UPLOAD STUDENT LEASE WITH THE MAYOR TO SIGN**. Seconded by Councilor Hughes. **Motion carried by voice vote.**

Mayor Martinez requested approval to place the Waterwheel on the Boulevard. Council-President Evans **MOVED TO APPROVE THE LOCATION OF THE WATERWHEEL**. Seconded by Councilor Hughes. **Motion carried by voice vote.**

Mayor Martinez requested approval to set up a fund to accept donations for the Waterwheel Fund. Councilor Davis **MOVED TO APPROVE THE SET UP OF A FUND TO ACCEPT DONATIONS FOR THE WATERWHEEL FUND**. Seconded by Councilor Hughes. **Motion carried by voice vote.**

Andy Gehrke, City Engineer requested approval of the Progress Report #7 Horseshoe Park Phase #3. Councilor Davis **MOVED TO APPROVE THE PROGRESS REPORT #7 HORSESHOE PARK PHASE #3**. Seconded by Councilor James. **Motion carried by voice vote.**

DEPARTMENT/ ACTIVITY REPORTS

- A. Payette County Sheriff** – In packet
- B. Clerk** – Marianne Gatchell – No report
- C. Library** – Melanie Cope, Director– No Report

City of New Plymouth Council Meeting

October 6, 2025

D. Treasurer – Stephanie Johnson – No Report

F. Public Works – Beau Ziemer – No Report

G. Engineer – Andy Gehrke – Gave report

Councilor Davis **MOVED TO ADJOURN**. Seconded by Council-President Evans. **Motion Carried**.

Meeting Adjourned 7:17 p.m.

Mayor Ron Martinez

Marianne Gatchell, City Clerk



Application for Special Events Permit

Submit completed applications to the City Clerk's Office,
P.O. Box 158, 301 N Plymouth Ave., New Plymouth, Idaho 83655

Call (208)278-5338 with questions

Fax: 208-278-5330

IF YOU ARE HOLDING A PUBLIC EVENT ON CITY PROPERTY OR IN CITY PARKS, OR IF YOUR
EVENT REQUIRES ROAD CLOSURES, YOU MUST COMPLETE THIS APPLICATION FOR A
SPECIAL EVENTS PERMIT.

Permit applications should be submitted no earlier than one (1) year prior to the event and no later than two (2) weeks
prior to the event. Permit fee is \$50.00 ck # 3326 10/14/25 ug

A. GENERAL INFORMATION

Applicant Name: New Plymouth Kiwanis

Phone: 208-695-7369 Email: myers384@gmail.com

Mailing Address: PO Box 282

Business/Organization/Sponsor Name: NP Kiwanis

Name of Event: Trunk or Treat

Type or Purpose of Event: Trick or Treat

Date(s): Oct 31, 2025 Number of Events: 1

Time: 4:30 Number of hours per event: 3 hrs

Number of Participants*: Community

B. BRIEF DESCRIPTION AND PURPOSE OF EVENT (attached additional page if necessary)

C. EVENT DETAILS: Please check the box next to the item if it WILL be a part of your event. Use the line
following the event item to give details for all boxes checked.

☐ Does the event involve the sale or use of alcoholic beverages? No

If yes, you will need to contact the City Clerk about an Alcohol Beverage Catering Permit

☐ Does the event involve sale of food? No

You will need to coordinate with Southwest District Health regarding food requirements/permits

☐ Will there be entertainment at your event? No

Dance component/open floor? _____ Live or recorded music? _____

☐ Will an existing occupied or vacant building be used? No

☐ Will you require electrical hookup for the event? No

☐ Will generators be used? No

☐ Will you require access to water for the event? Explain: No

☒ Will signs and/or banners be displayed as part of the event? Yes - Kiwanis Banner

D. STREET CLOSURE REQUEST

Will any streets or alleys be closed for the event? Yes _____ No X

You must list all street(s) and alleys requiring temporary closure (either full or partial) as a result of this event.

Street Name or Alley	Date of Closing	Time of Closing	Date of Reopening	Time of Reopening
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Further, I hereby agree to replace the premises to the original condition prior to the event at my expense. I shall not hold the City of New Plymouth or the State of Idaho responsible for any damages or expenses caused by, or in connection with the use of said property. Cost of returning premises to original condition will be mine and not the City of New Plymouth or the State of Idaho.

I have read and do fully understand the requirements and responsibilities set forth by this permit. I agree to comply with all requirements listed upon issuance of my Special Events Permit.

Applicant Name (Print): Cathy Myers Title: Sec.

Host Organization: New Plymouth Kiwanis

Signature: Cathy Myers Date: 10-14-2025



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant - Indianapolis 10401 North Meridian St, Ste 200 Indianapolis IN 46290		CONTACT NAME: Lisa Christenson PHONE (A/C, No, Ext): 317-817-5172 FAX (A/C, No): 317-817-5151 E-MAIL ADDRESS: kiwaniscert@hylant.com	
INSURED KIWAN03 Kiwanis International, All Clubs and Their Members 3636 Woodview Trace New Plymouth Kiwanis Club Indianapolis IN 46268 PO Box 282 New Plymouth, ID 83655		INSURER(S) AFFORDING COVERAGE INSURER A: Lexington Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 19437	

COVERAGES

CERTIFICATE NUMBER: 1261782574

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			013136005	11/1/2024	11/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			013136005	11/1/2024	11/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						☐ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Self-Insured Retention			013136005	11/1/2024	11/1/2025	All Claims \$150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Trunk or Treat held on October 31st, 2025 in the Horseshoe Blvd on SE Blvd in New Plymouth.

CERTIFICATE HOLDER

CANCELLATION

City of New Plymouth 215 N Plymouth Ave New Plymouth, ID 83655	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Judy K. Wilson</i>

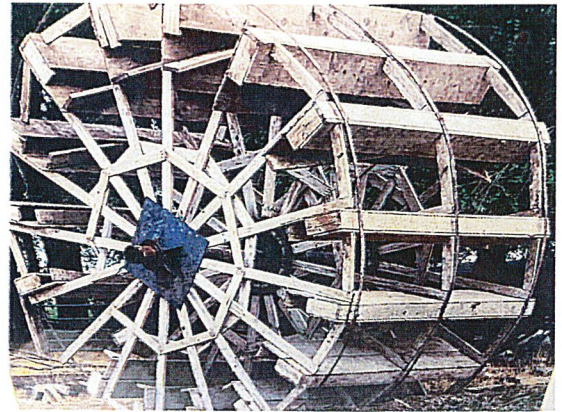
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Historic Water Wheel Project

New Plymouth, Idaho

Vision: Preserve our local history.

Purpose: The citizens of New Plymouth aim to restore a local water wheel to preserve our city's history. By showcasing one of our restored water wheels, locals and visitors will learn and honor the history of New Plymouth.



Historical Background: The City of New Plymouth is known for its unique horseshoe design. It was colonized in 1896 as part of an irrigation project by the *Plymouth Society of Chicago*, with hopes of growing our country with the aid of irrigation. The Society wanted this first irrigation colony to be named New Plymouth, after Plymouth, Massachusetts. Southwestern Idaho and the Payette Valley provided an extraordinary source of water supply from the nearby Payette River. The city was developed to sustain itself through the use of irrigation water and its horseshoe design, built on agriculture and the railroad economy. Homes were built on the street side of the shoe to enable large gardens and pastures for families to live and gather in town, rather than outlying areas.

The Water Wheel: Water wheels convert flowing water into mechanical energy, historically used for industrial tasks such as grinding grain and sawing wood. They were also used for irrigation and generating early hydropower. Although largely replaced by modern technology, water wheels are still seen in heritage sites and in some eco-friendly communities for their sustainable energy potential and historical significance.

New Plymouth Water Wheel Restoration Project Proposal:

The citizens of New Plymouth aim to restore a water wheel donated by the Finley family, to be located in a place of honor on the Boulevard and horseshoe (north of Hwy 30/Southeast Ave., on the greenbelt). The historical significance of the water wheel to New Plymouth can be showcased with pride on a cement pad, protected by an iron rod fence. A historical marker will display the story of its significance in establishing the city of New Plymouth.

Donation Requests:

This restoration project will cost approximately \$18,500 with some in-kind donations already pledged for materials. The citizens of New Plymouth are seeking further financial support to make this project a reality. We are thrilled to have secured a restoration specialist, Josh Frates, to manage this project. He has restored water wheels in the past (please refer to the attached detailed proposal for specific costs).

If you are able to make a donation or have questions, please contact any of the following citizens:

- Suzanne Evans (541-602-4294)
- Wayde Johnson (916-801-4058)
- Ron Martinez (208-309-1108)
- Ginny Barton (208-278-5708)



Josh Frates

JOB PROPOSAL

5225 SE 1st Ave
New Plymouth, Idaho 83655
Phone: (208) 670-5372

INVOICE:
DATE: 9/15/25

TO:
Kiwanis
New Plymouth, Idaho 83655

FOR:
Waterwheel Restoration and Construction of
Cultural Landmark Site



DESCRIPTION	HOURS	RATE	AMOUNT
Estimated Labor: Repair of Waterwheel troughs, framework, steel banding; Construction of concrete pad. Including steel supports for Waterwheel; Transportation and placement of Waterwheel; Construction of Waterwheel lean to pavilion; Installation of fencing and gate; Restoration of Waterwheel; Installation of Site plaque.	0.0	0.0	\$11,500.00
Estimated Materials Cost: - 16ft x 16ft x 5in. 4 cubic yards + \$1600.00 - Base rock for concrete pad 64 cubic feet = \$225.00 - 16ft x 30in. 29-gauge steel roofing =\$550.00 - 16ft x 3in. x 3in. steel eave flashing =\$200.00 - 4ft x 8ft x 19/32in. OSB sheeting =\$150.00 Lumber: 2x4x8, 2x6x12, 2x8x16, 1x15x8, 1x4x8, 8x8x10, 8x12x16, 8x8x14 =\$1000.00 Framing hangers, bolts, nuts, washers, anchors, Smart Lift Rental =\$500.00 16ft x 16ft x 16ft x 16ft x 4ft black rod iron fence with gate =\$2000.00 Miscellaneous materials: Nails, screws, sealer, bits, blades. =\$500.00		0.00	\$7,000.00
		Sub-total	\$18,500.00
Materials to be donated: Concrete, lumber, sheet metal roofing materials.		Subtracted materials	\$3,350.00
		Total	\$15,150.00

Make all checks payable to Joshua Frates. Thank you!

New Plymouth City - Activity Report
SEPTEMBER 2025

Calls for Service
72

Assigned Reports
20

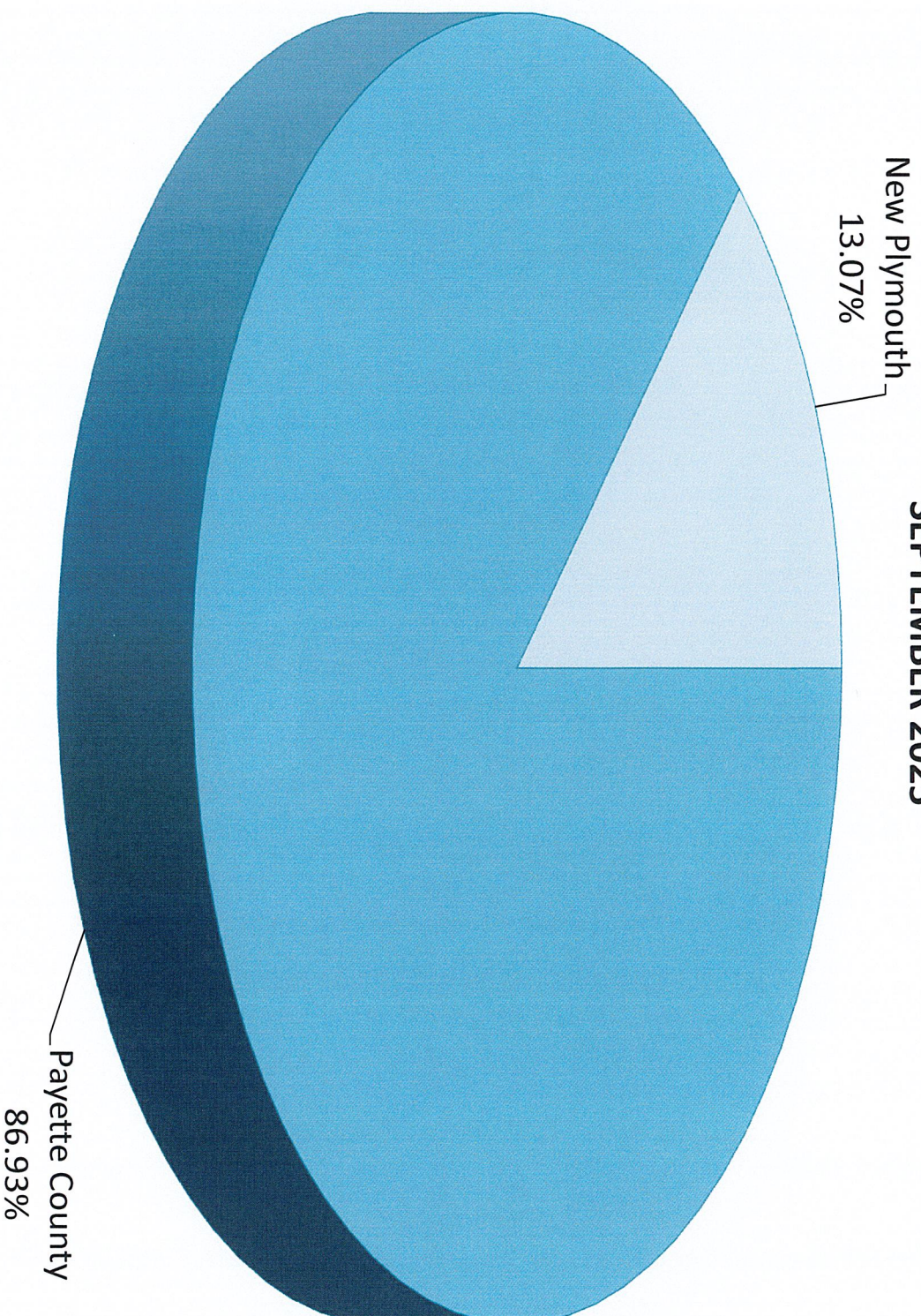
Number of Persons Arrested
3

Citation Violations
7

Time Distribution (in hours)

Patrol	286.56
Criminal	1.01
Non Criminal	11.43
Traffic	0.06
Total Hours	299.06

**PAYETTE COUNTY SHERIFF'S OFFICE
TIME DISTRIBUTION
SEPTEMBER 2025**



Event Activity Analysis by Time

Date Reported: 09/01/2025 - 09/30/2025 | Grid: 11



PAYETTE COUNTY SHERIFF'S OFFICE
1130 3rd Ave North Rm #101
Payette, ID 83661
208-642-6006

Classification	HOUR																								Total
	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
ABANDON VEHICLE								1			1														2
Abandon Vehicle								1			1														2
CONTROLLED SUBSTANCE															2										2
Amphetamine, Possession															1										1
Narcotic Equipment, Possession															1										1
DAMAGED PROPERTY											1	1													2
Damaged Property, Private											1														1
Damaged Property, Vehicle												1													1
FAMILY DISTURBANCE													1									1			2
Family Disturbance													1									1			2
MISCELLANEOUS	1																								1
Suicidal Subject	1																								1
OBSTRUCT JUSTICE													1					1							2
Violation Of A Court Order													1					1							2
ORDINANCE								1	1	1								1							4
New Plymouth Ordinances, Not Animal								1	1	1								1							4
PUBLIC INTOX																			1						1
Public Intoxication																			1						1
SUSPICIOUS ACTIVITY																				1					1
Suspicious Activity																				1					1
TRAFFIC ACCIDENT												1								1					2
Traffic Accident, Vehicle Damage												1								1					2
TRAFFIC PROBLEM				1																					1
Traffic, Other				1																					1
Total Events	1		1					2	1	1	2	2	2		2		3		2		1				20
Total Citation Violations:			3									1		1		1		1		1					7
Total Citations:			2									1		1		1		1		1					6

Call Analysis Report

9/1/2025 - 9/30/2025 | Grid: 11 NEW PLYMOUTH CITY LIMITS

Call No	Date	Type	Address	City, State	Call Taker
25018466	9/1/2025 2:07:26 PM	PUBLIC ASSIST	301 N PLYMOUTH AVE	NEWPLYMOUTH, ID	JAKICHK
25018477	9/1/2025 5:15:09 PM	JUVENILE PROBLEM	211 W ASH ST	NEWPLYMOUTH, ID	BULLINGTONBA
25018570	9/2/2025 4:37:57 PM	PUBLIC ASSIST	704 S PLYMOUTH AVE	NEWPLYMOUTH, ID	JAKICHK
25018575	9/2/2025 5:19:16 PM	EXTRA PATROL	704 S PLYMOUTH AVE	NEWPLYMOUTH, ID	JAKICHK
25018619	9/3/2025 12:35:07 AM	SUICIDAL SUBJ / MENTAL HOLD	232 s west blvd	NEWPLYMOUTH	THORNSBERRYM
25018650	9/3/2025 12:47:10 PM	AGENCY ASSIST	233 SW Boulevard	NEWPLYMOUTH, ID	JAKICHK
25018720	9/4/2025 7:56:42 AM	ORDINANCE VIOLATION	801 S Plymouth Ave	NEWPLYMOUTH, ID	CARTERC
25018726	9/4/2025 8:51:45 AM	ORDINANCE VIOLATION	300 E Park Ave	NEWPLYMOUTH, ID	CARTERC
25018744	9/4/2025 12:19:05 PM	CPOR / NCO VIOLATION	143 SE Boulevard	NEWPLYMOUTH, ID	CARTERC
25018748	9/4/2025 2:02:04 PM	WELFARE CHECK	232 SW Boulevard	NEWPLYMOUTH, ID	JAKICHK
25018757	9/4/2025 3:12:59 PM	TRAFFIC STOP	s main and dewitt	PAYETTE	CARTERC
25018774	9/4/2025 5:04:12 PM	SUSP CIRCUMSTANCES	313 N PLYMOUTH AVE	NEWPLYMOUTH, ID	FRANKLININT
25018865	9/5/2025 1:54:23 PM	TRAFFIC STOP	HWY 30/NP HIGH SCHOOL	NEWPLYMOUTH	NETCHERC
25018866	9/5/2025 2:51:47 PM	ARREST	E Canal St & E Park Ave	NEWPLYMOUTH, ID	CARTERC
25018888	9/5/2025 6:55:26 PM	MEDICAL / MEDICAL TRANSPORT	101 Pleasant St	NEWPLYMOUTH, ID	NETCHERC
25018836	9/6/2025 4:07:08 AM	MEDICAL / MEDICAL TRANSPORT	212 SW Avenue	NEWPLYMOUTH, ID	TAYLORA
25018956	9/6/2025 12:59:32 PM	WATER PROBLEM	113 E McKinley St	NEWPLYMOUTH, ID	NETCHERC
25018970	9/6/2025 5:19:48 PM	ARREST	W Canal St & W Park Ave	NEWPLYMOUTH, ID	NETCHERC
25018971	9/6/2025 5:22:30 PM	CPOR / NCO VIOLATION	121 W Park Ave	NEWPLYMOUTH, ID	BULLINGTONBA
25018973	9/6/2025 5:28:16 PM	SUICIDAL SUBJ / MENTAL HOLD	NP SUBSTATION	NEWPLYMOUTH, ID	BULLINGTONBA
25019019	9/7/2025 11:43:50 AM	ILLEGAL BURNS	124 SW Boulevard	NEWPLYMOUTH, ID	NETCHERC
25019030	9/7/2025 4:10:30 PM	MEDICAL / MEDICAL TRANSPORT	118 Holly Ave	NEWPLYMOUTH, ID	JAKICHK
25019049	9/7/2025 7:41:17 PM	10-46 / MOTORIST ASSIST	184 eb blvm 6-7	NEWPLYMOUTH, ID	NETCHERC
25019078	9/7/2025 11:47:59 PM	SUSPICIOUS VEHICLE	115 E IDAHO ST	NEWPLYMOUTH, ID	BULLINGTONBA
25019266	9/9/2025 7:35:01 PM	ORDINANCE VIOLATION	102 N PLYMOUTH AVE	NEWPLYMOUTH, ID	BULLINGTONBA
25019301	9/10/2025 9:24:03 AM	ORDINANCE VIOLATION	219 E Park Ave	NEWPLYMOUTH, ID	JAKICHK
25019304	9/10/2025 10:12:40 AM	PARKING PROBLEM	SOUTH WEST BLVD & OUTSIDE BLVD	NEWPLYMOUTH	JAKICHK
25019344	9/10/2025 5:22:23 PM	MISSING PERSON	253 SW Boulevard	NEWPLYMOUTH, ID	JAKICHK
25019369	9/11/2025 10:21:09 AM	PROBATION CHECK	322 W Park Ave	NEWPLYMOUTH, ID	TAYLORA
25019485	9/12/2025 10:53:10 AM	MEDICAL / MEDICAL TRANSPORT	101 Holly Ave	NEWPLYMOUTH, ID	JAKICHK
25019489	9/12/2025 11:23:52 AM	10-50 PD / PROP DAMAGE ACCIDENT	313 N PLYMOUTH AVE	NEWPLYMOUTH, ID	NETCHERC
25019519	9/12/2025 4:24:40 PM	MEDICAL STANDBY	NEW PLYMOUTH FOOTBALL FIELD	NEWPLYMOUTH	NETCHERC
25019539	9/12/2025 10:28:32 PM	WELFARE CHECK	150 W ASH ST	NEWPLYMOUTH, ID	NETCHERC
25019555	9/13/2025 4:32:38 AM	911 CALL/HANG UP	228 Holly Ave	NEWPLYMOUTH, ID	TAYLORA
25019562	9/13/2025 9:40:55 AM	MEDICAL / MEDICAL TRANSPORT	150 W ASH ST	NEWPLYMOUTH, ID	CARTERC
25019639	9/14/2025 10:01:20 AM	MALIC INJ TO PROP	119 E Elm St	NEWPLYMOUTH, ID	MARTINS
25019640	9/14/2025 10:26:15 AM	MEDICAL / MEDICAL TRANSPORT	150 W ASH ST	NEWPLYMOUTH, ID	MARTINS
25019689	9/15/2025 7:19:43 AM	JUVENILE PROBLEM	204 SW Boulevard	NEWPLYMOUTH, ID	NETCHERC
25019701	9/15/2025 7:27:04 AM	TRAFFIC STOP	S Plymouth Ave & SE Locust St	NEWPLYMOUTH, ID	CARTERC
25019731	9/15/2025 2:48:59 PM	TRAFFIC STOP	SE Locust St	NEWPLYMOUTH, ID	MARTINS
25019841	9/16/2025 7:18:08 PM	ABANDONED VEHICLE	SW Boulevard	NEWPLYMOUTH, ID	NETCHERC
25019873	9/17/2025 10:26:38 AM	10-50 PD / PROP DAMAGE ACCIDENT	323 S PLYMOUTH AVE	NEWPLYMOUTH	NETCHERC
25019908	9/17/2025 6:05:13 PM	JUVENILE PROBLEM	4400 SW 2 AVE	NEWPLYMOUTH, ID	NETCHERC
		TRAFFIC STOP	205 E IDAHO ST	NEWPLYMOUTH, ID	MARTINS
				NEWPLYMOUTH, ID	FRANKLININT
25019934	9/18/2025 8:46:01 AM	VIN INSPECTION	219 E Park Ave	NEWPLYMOUTH, ID	ALLSONG
25020011	9/19/2025 3:25:43 AM	MEDICAL / MEDICAL TRANSPORT	119 E Elm St	NEWPLYMOUTH, ID	TAYLORA
25020068	9/19/2025 8:08:47 PM	WATER PROBLEM	Driftwood Dr	PAYETTE, ID	TAYLORA
25020190	9/21/2025 10:17:19 PM	NOISE COMPLAINT	225 SW Park Ave	NEWPLYMOUTH, ID	TAYLORA
25020268	9/23/2025 4:43:57 AM	MEDICAL / MEDICAL TRANSPORT	213 W Park Ave	NEWPLYMOUTH, ID	TAYLORA
Total Calls: 172					

Call No	Date	Type	Address	City, State	Call Taker
25020348	9/24/2025 7:08:56 AM	ABANDONED VEHICLE	215 N Plymouth Ave	NEW PLYMOUTH, ID	MARTINS
25020351	9/24/2025 7:38:11 AM	ABANDONED VEHICLE	101 Holly Ave	NEW PLYMOUTH, ID	ALLISONC
25020414	9/24/2025 7:30:44 AM	SUSPICIOUS VEHICLE	127 N PLYMOUTH AVE	NEW PLYMOUTH, ID	NETCHERC
25020437	9/25/2025 6:49:34 AM	911 CALL/HANG UP	201 E ELM ST	NEW PLYMOUTH, ID	MARTINS
25020516	9/25/2025 5:07:06 PM	EXTRA PATROL	704 S PLYMOUTH AVE	NEW PLYMOUTH, ID	FRANKLINT
25020519	9/25/2025 5:17:53 PM	ARREST	211 W ASH ST	NEW PLYMOUTH, ID	FRANKLINT
25020589	9/26/2025 11:18:26 AM	HARASSMENT	102 SE AVE	NEW PLYMOUTH, ID	JAKICHK
25020590	9/26/2025 11:18:45 AM	PROPERTY DAMAGE	301 N PLYMOUTH AVE	NEW PLYMOUTH, ID	ROOTSA
25020593	9/26/2025 11:43:31 AM	WELFARE CHECK	129 SE Boulevard	NEW PLYMOUTH, ID	NETCHERC
25020606	9/26/2025 2:25:00 PM	WELFARE CHECK	212 Holly Ave	NEW PLYMOUTH, ID	NETCHERC
25020630	9/26/2025 6:16:52 PM	MEDICAL / MEDICAL TRANSPORT	150 W ASH ST	NEW PLYMOUTH, ID	NETCHERC
25020646	9/26/2025 10:37:38 PM	MEDICAL ALARM	150 W ASH ST	NEW PLYMOUTH, ID	THORNSBERYM
25020676	9/27/2025 12:58:09 PM	MEDICAL ALARM	150 W ASH ST	NEW PLYMOUTH, ID	CARTERC
25020681	9/27/2025 2:14:38 PM	MEDICAL / MEDICAL TRANSPORT	211 W ASH ST	NEW PLYMOUTH, ID	JAKICHK
25020703	9/27/2025 6:15:50 PM	MEDICAL / MEDICAL TRANSPORT	150 W ASH ST	NEW PLYMOUTH, ID	JAKICHK
25020708	9/27/2025 6:55:13 PM	TRAFFIC STOP	HWY 30 S / SE 1ST	NEW PLYMOUTH	JAKICHK
25020709	9/27/2025 7:02:18 PM	TRAFFIC STOP	ELM & W BLVD	NEW PLYMOUTH	JAKICHK
25020723	9/27/2025 10:09:38 PM	MEDICAL ALARM	150 W ASH ST	NEW PLYMOUTH, ID	TAYLORA
25020738	9/28/2025 1:33:36 PM	MEDICAL ALARM	150 W ASH ST	NEW PLYMOUTH, ID	NETCHERC
25020770	9/28/2025 3:46:41 PM	DRIVING COMPLAINT/RECKLESS	HWY 30 S/THREE WAY STOP	NEW PLYMOUTH, ID	NETCHERC
25020868	9/29/2025 4:49:01 PM	JUVENILE PROBLEM	211 W ASH ST	NEW PLYMOUTH, ID	BULLINGTONBA
25020878	9/29/2025 6:59:14 PM	WELFARE CHECK	211 W ASH ST	NEW PLYMOUTH, ID	NETCHERC
25020935	9/30/2025 5:10:44 PM	911 CALL/HANG UP	207 S PLYMOUTH AVE	NEW PLYMOUTH, ID	NETCHERC
Total Calls: 72					

eFORCE REPORTS

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CITY OF NEW PLYMOUTH										
REVENUE RECEIVED FOR SEPTEMBER 2025										
DATE	CIT# OR CR	TYPE	CODE	DETAIL	FINE	DISPOS	DATE	0.90% REV REC		
9/6/2025	2036400032	CRIMINAL	39-6312 1	DV-VIOLATION OF PROTECTIVE ORDER (M)	\$0.00	DISMISSED	9/8/2025	\$0.00	FUTTER, TOBBY WYATT	
TOTAL FOR: DOWNEY, TRAVIS								\$0.00		
8/25/2025	2035000197	TRAFFIC	49-301 8	DL-OP W/O CURRENT	\$150.00	GUILTY	09/02/25	\$135.00	GARCIAS GAMINO, HUMBERTO	
9/3/2025	2035000201	TRAFFIC	49-808 1	DRV-UNSAFE LN CHNG	\$33.50	DEFAULT	09/30/25	\$30.15	ANTONIO REYES, FELIPE	
TOTAL FOR: SALAS, JUSTIN								\$165.15		
CITY OF NEW PLYMOUTH TOTAL:								\$165.15		

Armoral Tuttle Library Report

September 2025

The Library Board voted to be transparent with the Revenue and Expense percentages. These percentages reflect the revenue generated and the expenses paid out from the prior month's financials.

FY2025 August Financials- Revenues are at 132% and Expenses are at 75 %

Leisa started Story Time on September 15th. She is offering an in-person Story Time at 10 a.m. on Monday mornings. Attendance has been phenomenal. She may potentially need to add a second time slot for the event if numbers continue to grow.

Melanie submitted a grant application for the Gerald L. Kline Community Impact Grant. This grant entailed eight pages of detailed questions and took close to 25 hours to write. A very detailed report was generated explaining why our community should be the grant recipient. One winning library will receive \$250,000 in unfettered grant funds from the Gerald M. Kline Family Foundation and be profiled in the November 2026 issue of *Library Journal* and online. The award recipient will be announced in March 2026.

Melanie attended the ARSL (Association for Small and Rural Libraries) conference in Albuquerque, New Mexico. Two key takeaways that were often repeated were: "Rise up" and "Don't wait until it is too late." Valuable information was shared during the all-day Director 101 course. Resources, networking, fundraising strategies, and best practices were shared among all of us in attendance.

The second day featured a course on fundraising ideas, which I have already shared with the Friends of the Library group. There will be a collaboration to implement and start these fundraising events soon.

Networking and collaboration between librarians was another key focus of the convention—sharing programming ideas and resources were of great value, as a solo librarian, I do not have to reinvent the wheel when bringing new programs to our small community. Support and new friendships were formed. There is an urge to apply for the ARSL Volunteer Committees in FY2026.

Melanie also submitted a grant application for the ARSL Infinity Sum Grant. Award recipients will be notified at the beginning of November, as several meetings and events are required to be fulfilled throughout the next year.

Upcoming:

October 1- 23rd- Halloween Coloring Contest for ages 3 to 12

October- "Read For The Record" is a National campaign in which libraries, schools, and families across the country, read the same book to as many people as possible in one day. This usually takes place in October. This year is "Read for the Records" 20th anniversary. To celebrate, we are going to read each of the featured books from the past 20 yrs., once a week for 20 weeks. These are picture books, so are more geared for young children. However, all ages are welcome. We will read the book and then have a short activity afterwards. If your children plan to attend, please let us know ahead of time so we can plan for enough supplies. These readings will be held at the library. Please reach out to the library for the exact dates

Annual update report from the past FY2025

Patrons

Resident:	187 *
Nonresident:	219 *
City employees:	6
School District:	13 *

* growth from the previous Fiscal Year

Patron Visiting the Library from October 1 through September 30

FY2025	FY2024 Patrons	FY2023 Patrons
5058	4635	4365

Total Library Checkouts	FY2025	FY2024	FY2023
October	541	546	581
November	495	605	685
December	448	469	558
January	541	714	659
February	560	605	613
March	492	571	730
April	538	591	679
May	601	443	574
June	871	738	960
July	799	708	867
August	525	466	718
September	631	500	498
TOTAL	7042	6950	8122

Libby Ebooks and Audiobooks checkouts

FY2025	FY2024	FY2023
3034	2458	2036

Libby Magazines

FY2025	FY2024	FY2023
593	600	111

Current Policies added or Updated in FY2025

All policies are listed on our website.

- **Collection Development**
- **Accessibility Policy**

Features and Events that we are proud of this last year~

- Accessibility website redesigned- newplymouth.lili.org
- Story Time was offered in person, with great attendance.
- New patron accounts continue to grow each year.
- New content materials added within the Library and on the Libby app
- More meetings are being held in the library
- More patrons are using all of our services
- Increased patron numbers at our programs- including Summer Reading, LTAI, Family Read Week, Read for the Records, and Outreach programs.

City of New Plymouth

Monthly Financial Report

SEPTEMBER 2025

OUR CASH...		
Account Balances		
1-GENERAL FUND		
Cash	\$	397,143.31
Investments	\$	304,041.92
2-STREET FUND		
Cash	\$	73,828.58
Investments	\$	234,967.47
3-LIBRARY FUND		
Cash	\$	103,157.97
Investments	\$	51,220.40
6-PARK & RECREATION FUND		
Cash	\$	64,401.37
Investments	\$	118,007.77
24-IRRIGATION WATER		
Cash	\$	6,675.42
Investments	\$	598.53
26- SEWER		
Cash	\$	203,837.23
Investments	\$	157,381.76
27-WATER FUND		
Cash	\$	109,686.76
Investments	\$	784,765.56
30- SANITATION		
Cash	\$	194,301.07
Investments	\$	9,695.96

BUDGET VS. ACTUAL YEAR TO DATE				
GENERAL FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	579,944.00	
Revenues to date		\$	627,794.69	108%
Expenitures to date		\$	488,989.02	84%
STREET FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	1,368,858.00	
Revenues to date		\$	444,893.22	33%
Expenitures to date		\$	432,193.73	32%
LIBRARY FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	72,498.00	
Revenues to date		\$	98,976.85	137%
Expenitures to date		\$	60,050.06	83%
PARK & RECREATION FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	95,608.00	
Revenues to date		\$	108,118.68	113%
Expenitures to date		\$	93,461.82	98%
IRRIGATION FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	20,500.00	
Revenues to date		\$	18,021.14	88%
Expenitures to date		\$	17,590.31	86%
SEWER FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	973,759.00	
Revenues to date		\$	450,053.74	46%
Expenitures to date		\$	418,872.73	43%
WATER FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	1,517,500.00	
Revenues to date		\$	671,266.90	44%
Expenitures to date		\$	789,104.03	52%
SANITATION FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget		\$	120,000.00	
Revenues to date		\$	133,694.49	111%
Expenitures to date		\$	118,188.35	98%