

New Plymouth City Council Meeting  
MONDAY  
20 May 2019  
6:00 P.M.  
New Plymouth City Council Chambers

On the 20<sup>th</sup> of May 2019, the New Plymouth City Council meeting was called to order at 6:00 PM by Mayor Beth Earles. The Pledge of Allegiance was led by Councilman York. Roll call was taken with council members Tom Hoppell, Bill Warnke, Eileen Balcer and Rick York in attendance.

Staff members in attendance were City Attorney Daniel Chadwick, City Clerk Danielle Painter, City Engineer Andy Gehrke and Deputy Clerk Alishia Elliott.

Guests present included Don Littlefield and Brian Harris.

May 6<sup>th</sup> City Council & Irrigation Workshop Minutes – Action Item

**Councilwoman Balcer moved to approve the May 6<sup>th</sup> City Council and irrigation workshop minutes. Councilman Warnke seconded the motion. Motion carried.**

Claim Approvals – Action Item

**Councilman Hoppell moved to approve the claim approvals totaling \$48,364.73. Councilwoman Balcer seconded the motion. Motion carried.**

New Business – Action Items

a. Don Littlefield – Special Event Application

**Councilman Hoppell moved to approve the special event application submitted by Don Littlefield. Councilman York seconded the motion. Motion carried.**

b. Special Event Liability Insurance Amount – Tabled from 5/6/19 Meeting

**Councilman York moved to remove this item from the table to discuss. Councilwoman Balcer seconded the motion. Motion carried.** City Clerk Danielle Painter informed the council that the City's insurance representative could not give an exact amount it would cost somebody to add a one-million-dollar liability insurance rider to their policy for a special event. The council discussed the advantages of having a special event covered by liability insurance. **Councilman Warnke moved to require a 1-million-dollar liability insurance policy for a special event held on City of New Plymouth property. Councilwoman Balcer seconded the motion. Motion carried.**

c. Irrigation Final Draft Ordinance

**Councilman Hoppell moved to accept the irrigation final draft ordinance. Councilwoman Balcer seconded the motion. Motion carried.**

d. Irrigation Hook-Up Fee

The council discussed a hook-up fee for new irrigation customers. **Councilman Warnke moved to approve a two hundred dollar (\$200) new customer or hook-up fee, and installation requirements will be determined by the Public Works Superintendent Beau Ziemer. Councilman York seconded the motion. Motion carried.**

e. FY2019 Gem Grant Agreement – Tabled from 5/6/19 Meeting

The FY2019 Gem Grant Agreement agenda item was not taken off the table to discuss.

Department Reports

April Financial Statement, May Delinquency/Shut-Off Report, Planning and Zoning Report, and Engineering Status Report.

- The council reviewed the department reports. No discussion was held.

Ordinances & Resolutions

a. Resolution No 2019-04 Special Event Liability Insurance

**Councilman Warnke moved to adopt resolution 2019-04. Councilwoman Balcer seconded the motion. Motion carried.**

b. Ordinance 393 – Providing a Municipal Irrigation System

**Councilman Hoppell moved to read ordinance 393 by title only and to suspend the second and third readings. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion passed with 4 yes's and 0 no's.** City Clerk Danielle Painter read ordinance 393 by title only. **Councilman Warnke moved to accept the reading of ordinance 393. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion passed with 4 yes's**

and 0 no's. Councilman Hoppell moved to adopt ordinance 393. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion passed with 4 yes's and 0 no's.

Site Visit – Action Item

- a. Flagpole at 104 SW Ave – The site visit was cancelled due to the weather.

Mayor & Council Comments

None

Adjournment

**Councilwoman Balcer moved to adjourn the council meeting. The motion was seconded by Councilman York. Motion carried.**

The meeting adjourned at 7:01 P.M.

Approve:

Attest:

\_\_\_\_\_  
Beth Earles, Mayor

\_\_\_\_\_  
Alishia Elliott, Deputy Clerk