

New Plymouth City Council Meeting  
MONDAY  
17 December 2018  
6:30 P.M.  
New Plymouth City Council Chambers

On the 17<sup>th</sup> of December 2018, the New Plymouth City Council meeting was called to order at 6:30 PM by Mayor Beth Earles. The Pledge of Allegiance was led by Councilman Hoppell. Roll call was taken with council members Tom Hoppell, Bill Warnke, Rick York and Eileen Balcer in attendance.

Staff members in attendance were City Clerk Danielle Painter, Public Works Superintendent Beau Ziemer, Deputy Clerk Alishia Elliott, and City Engineer Andy Gehrke.

Guests present included Cora Kurth and Daniel G. Chadwick.

December 3<sup>rd</sup> City Council Minutes – Action Item

**Councilwoman Balcer moved to approve the December 3<sup>rd</sup> City Council minutes. Councilman Warnke seconded the motion. Motion carried.**

Claim Approvals – Action Item

**Councilwoman Balcer moved to approve the claim approvals totaling \$51,597.42. Councilman Hoppell seconded the motion. Motion carried.**

Executive Session per Idaho Code 74-206 (a) – To consider hiring a public officer, employee, staff member, individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

**Enter: 6:29 PM**

**Councilman Warnke moved to enter into executive session per Idaho Code 74-206 (a). Councilman Hoppell seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion carried with 4 yes's and 0 no's.**

**Councilman Hoppell moved to exit executive session. Councilwoman Balcer seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion carried with 4 yes's and 0 no's.**

**Exit: 6:44 PM**

New Business – Action Items

a. Appointment of Daniel G. Chadwick, City Attorney

**The mayor appointed Daniel G Chadwick as City Attorney. Councilman Hoppell moved to approve the appointment of Daniel G. Chadwick as City Attorney. Councilman York seconded the motion. Motion carried.**

b. Chadwick & Associates Contract

**Councilman Warnke moved to have the mayor sign the Chadwick & Associates contract with the adjustment of 5 hours a month instead of 10 hours. Councilman Hoppell seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion carried with 4 yes's and 0 no's.**

c. Horseshoe Park Pathway Project – Phases 1 & 2 Bidding

City Engineer Andy Gehrke updated the council of the current situation with the Horseshoe Park Pathway phase 1 and 2 bidding. Bids were rejected for Phase 1. Phases 1 & 2 have been combined and Final Plans, Specs, & Estimate (PS&E) have been submitted to LHTAC. Initial review comments have been received and are being addressed. Due to the funding requirements, LHTAC has stated that for bidding the combined project, based on the current construction cost estimate, the City can select one of these options: Option 1 – Trim the project scope back to more closely fit the construction budget. Option 2 – Commit to showing additional local funds in ITD's tracking system (OTIS). **Councilman York moved to approve option 2 for the phase 1 and 2 bidding. Councilwoman Balcer seconded the motion. Motion carried.**

d. Horseshoe Park Pathway Signs

City Engineer Andy Gehrke was requesting comments on the signs presented to the council. Councilwoman Balcer commented on how much she liked the signs and the information on the signs.

e. Condition Assessment of City Building – HECO Engineers  
City Engineer Andy Gehrke had previously presented the rough draft condition assessment report to the City Council. Andy is requesting approval for him to proceed on finalizing the report. **Councilman York moved to approve that City Engineer Andy Gehrke finalize the condition assessment report. Councilman Warnke seconded the motion. Motion carried.**

f. Beau Ziemer – Mini Excavator Purchase  
Public Works Superintendent Beau Ziemer presented the council with four quotes for a mini-excavator. **Councilman Hoppell moved to approve the Western States/CAT quote of \$65,864.60 for the purchase of a mini excavator. Councilman Warnke seconded the motion. Motion carried.**

g. Change Council Meeting time to 6 PM  
**Councilwoman Balcer moved to change the council meeting time to 6 PM. Councilman York seconded the motion. Councilman Warnke opposed. Motion carried.**

h. Amend Code Section 1-8-6: Time of Council Meetings  
**Councilwoman Balcer moved to amend code section 1-8-6. Councilman York seconded the motion. Councilman Warnke opposed. Motion carried.**

i. Council Meeting Date and Times for 2019  
**Councilwoman Balcer moved to approve the 2019 City Council meeting date and times. Councilman Warnke seconded the motion. Councilman Warnke opposed. Motion carried.**

j. 2019 Liquor License  
**Councilman Warnke moved to approve the 2019 liquor licenses. Councilwoman Balcer seconded the motion. Motion carried.**

#### Department Reports

- a. Payette County Sheriff's Report, HECO Engineering Status Report, November Public Works Report, and November Financial Report.  
- The council reviewed the department reports. No discussion was held.

#### Ordinances & Resolutions

a. Ordinance 385 – Amending Section 1-8-6 by changing the meeting times for city council meetings  
**Councilwoman Balcer moved to read ordinance 385 by title only and to suspend the second and third readings. Councilman York seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion carried with 4 yes's and 0 no's.** City Clerk Danielle Painter read ordinance 385 by title only.  
**Councilwoman Balcer moved to adopt ordinance 385. Councilman York seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – No; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion carried with 3 yes's and 1 no's.**

b. Resolution 2018-07 – Water Base Rate Increase of 3%  
**Councilman Hoppell moved to approve resolution 2018-07. Councilman York seconded the motion. Roll call vote was taken: Councilman Hoppell – Yes; Councilman Warnke – Yes; Councilwoman Balcer – Yes; and Councilman York – Yes. Motion carried with 4 yes's and 0 no's.**

#### Mayor and Council Comments

Councilman Warnke wished everyone a Merry Christmas.  
Councilwoman Balcer commented on how well the Christmas tree looks in the Co-Op Park.  
Councilman York thanked the council and crew for their hard work this year.

#### Adjournment

**Councilman Warnke moved to adjourn the council meeting. The motion was seconded by Councilwoman Balcer. Motion carried.**

The meeting adjourned at 7:23 P.M.

Approve:

Attest:

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Beth Earles, Mayor

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Alishia Elliott, Deputy Clerk