

New Plymouth City Council Meeting
MONDAY
April 1, 2024
6:00 P.M.
New Plymouth City Council Chambers

On the 1st of April 2024, the New Plymouth City Council meeting was called to order at 6:04 P.M. by Mayor Lisa Binggeli.

The pledge of allegiance.

Roll call was taken with council members Josh Davis, Suzanne Evans, Eileen Balcer and Mayor Lisa Binggeli present. Dana Ziemer was absent.

Staff members in attendance were City Clerk Marianne Gatchell, Deputy Clerk Suzanna Culpepper, City Superintendent Beau Ziemer, City Engineer Andy Gehrke. City Attorney Dan Chadwick was present via Zoom.

March 18, 2024, City Council Meeting Minutes- Action Item

Councilman Davis made a motion to approve the minutes from the March 18, 2024. Councilwoman Evans seconded the motion. Motion carried.

Claim Approvals- Action Item

Councilwoman Evans made a motion to approve the claim approvals for \$56,054.48. Councilwoman Balcer seconded the motion. Motion carried.

Message from the Mayor

We've got a great team. Very impressed with how things are coming along. Our staff are working on a new bill pay process with our financial software company.

Citizen Comments

Virginia Barton said she appreciated the council packet coming out early this week. She was concerned with the cancelling of back-to-back planning and zoning meetings. Citing state code 11-3-6 which she read aloud. She feels that the Comp Plan is very important and needs to be addressed. Mayor Binggeli said that we are aware of the importance of the Comp Plan, we are working on it, and it will be done correctly. We do have to wait for the upcoming fiscal year to add the Comp Plan to the budget. Mrs. Barton mentioned an item that was tabled at one of the previous Planning & Zoning meetings and that there has been no mention of it being brought back. Attorney Dan Chadwick confirmed that if an item is tabled and not brought back it doesn't need to be addressed formally. Dan did mention a bill that will significantly change the process on how the area of impact is handled for counties and cities. Once it is signed Dan will follow up.

New Business-

- a. Allied Business Solutions Agreement (Copier)- (Action Item) This is a lease contract for a new copier/printer for city hall. The old copier is up for lease renewal. The total cost for the new machine is a little cheaper than the current one.

Councilwoman Balcer made a motion to approve the Allied Business Solutions Contract and allow the mayor to sign. Councilwoman Evans seconded the motion. Motion carried.

- b. Farm Lease Contract- (Action Item) 3 bids were received for the Farm Lease Contract. Mayor Binggeli is recusing herself from the bidding because she knows personally one of the applicants. Councilwoman Evans asked about the hunting rights for the leased ground. Attorney Chadwick said there is no allowance for hunting on the property, it is restricted in the language of the lease. After discussion the lease will be

amended to include hunting allowance and the lessee will have the right to decide who can hunt the property, but no there can be no monies exchanged for the rights to hunt the property.

Councilwoman Evans made a motion to approve the farm lease contract awarded to Mitchell Pittman with the added verbiage of allowing the land to be hunted by the property lessee. Councilman Davis seconded the motion. Roll call vote. Councilman Davis, yes. Councilwoman Evans, yes. Councilwoman Balcer, yes. 3 yeses. Motion carried.

- c. Public Works Vehicle Purchase- (Action Item) Public Works Superintendent Beau Ziemer will be driving this new work truck. The funds used to purchase this new vehicle will come from streets, water, and sewer. This will be a fleet purchase using the state bid contract. They will get rid of the work body 93 Ford, it will be surplus and sent to auction.

Councilwoman Balcer made a motion to approve the Public Works Vehicle Purchase. Councilman Davis seconded the motion. Motion carried.

- d. Procurement of Wastewater Headworks Screen-Agreement/ Certificate of Insurance- (Action Item) City Engineer Andy Gehrke said this is the contract that was awarded in March to Savco North America, Inc. He has viewed the agreement and the certificate of insurance and recommends approval.

Councilwoman Balcer made a motion to approve the Procurement of Wastewater Headworks Screen Agreement/Certificate of Insurance. Councilman Davis seconded the motion. Motion carried.

- e. SW Blvd. Sewer Extension- Service Agreement- This is the professional service agreement to be approved to design the sewer extension at the inside SW Blvd 200 Block.

Councilwoman Balcer made a motion to approve the professional service agreement for the SW Blvd Sewer Extension and allow the mayor to sign. Councilwoman Evans seconded the motion.

- f. Bulk Water Station Replacement- Service Agreement- This is the professional service agreement to procure the equipment to replace the bulkwater station.

Councilman Davis made a motion to approve the professional service agreement for the Bulk Water Station and allow the mayor to sign. Councilwoman Balcer seconded the motion. Motion carried.

- g. E Idaho Street Phase 3- Service Agreement- This is a professional service agreement with Heco for design bidding and construction phase engineering services for E Idaho Street Phase 3.

Councilwoman Balcer made a motion to approve the E Idaho Street Phase 3 Service Agreement and allow the mayor to sign. Councilwoman Evans seconded the motion. Motion carried.

- h. Hidden Heroes- The city has approved the Mayor's Proclamation in Support of Military Caregivers.

Councilwoman Evans made a motion to approve the Mayor's Proclamation in Support of Military Caregivers. Councilman Davis seconded the motion. Motion carried.

- i. Double Diamond Special Events Permit- Robin Cusma from the Double Diamond asked for the Special Events Permit for Midget Wrestling. This event was held last year and was very popular. They will be closing the street again this year. All the ticket sales will be online.

Councilwoman Evans made a motion to approve the Double Diamond Special Events Permit. Councilman Davis seconded the motion. Motion carried.

Department Reports

Engineering Status Report- Andy Gehrke said that new items are in bold. He will be sending the public hearing notice for the Technically Approved Water System Master Plan to the clerk for publication for the meeting on May 6th. Pond 4 Lining will start this month. The Tank Lining is being reviewed by DEQ. Harvest Creek and The Hampton's review letters have been sent out.

Mayor & Council Comments

None

Adjournment

Councilwoman Balcer moved to adjourn the council meeting. Councilwoman Evans seconded the motion. Motion carried.

The meeting adjourned at 7:23 P.M.

Approve:

Attest:

Lisa Binggeli, Mayor

Marianne Gatchell, City Clerk