

New Plymouth City Council Meeting  
MONDAY  
April 15, 2024  
6:00 P.M.  
New Plymouth City Council Chambers

On the 15<sup>th</sup> of April 2024, the New Plymouth City Council meeting was called to order at 6:00 P.M. by Council President Eileen Balcer.

The pledge of allegiance.

Roll call was taken with council members Dana Zeimer, Josh Davis, Suzanne Evans, Eileen Balcer via zoom present. Mayor Lisa Binggeli was absent.

Staff members in attendance were City Clerk Marianne Gatchell, Deputy Clerk Suzanna Culpepper, City Superintendent Beau Ziemer, City Engineer Andy Gehrke.

April 1, 2024, City Council Meeting Minutes- Action Item

**Councilwoman Evans made a motion to approve the minutes from the April 1, 2024, council meeting. Councilman Davis seconded the motion. Motion carried.**

Claim Approvals- Action Item

**Councilwoman Evans made a motion to approve the claim approvals for \$156,825.50. Councilwoman Zeimer seconded the motion. Motion carried.**

New Business-

- a. Alive After 5- Kiwanis Special Events Permit- (Action Item) City Clerk Marianne Gatchell shared with the council the information for the Kiwanis Alive After 5 Special Events Permit. This event will be held at Kiwanis Park. There will be a band and food trucks. The Double Diamond will be doing the ABC permit for the event. Kiwanis will carry the liability insurance. If the event is well attended, they plan on continuing the event once a month during the summer.  
**Councilman Davis made a motion to approve the Special Events Permit for Alive After 5-Kiwanis. Councilwoman Zeimer seconded the motion. Motion carried.**

- b. IT Contract for City Hall- Farmers Mutual & Battlespace- (Action Item) Discussion with both IT companies and council. Questions asked by council to both companies included service contract, mileage charged to city hall, how billing is handled, what type of communication between city hall and IT, what types of alert systems will be in place. Both companies have a ticket system in place for service calls. Both companies will utilize email and phone communication. Both companies will monitor systems remotely. As well as being available 24/7 365 days a week for assistance. Scope of work for both companies is everything IT included. Battlespace would have mileage which would be added to the monthly invoice when applicable. Farmers would not have an additional mileage charge. Battlespace also donates time and used equipment to the veterans and works with the Morale Welfare & Recreation on their IT. The city staff recommendation is to award the contract to Battlespace, their hourly rate was less than that of Farmers. The city does internet and phone service with Farmers. It is nice to give both local companies an opportunity.  
**Councilwoman Evans made a motion to award the City Hall IT Contract to Battlespace and allow the contract to be drawn up and signed by the mayor. Councilman Davis seconded the motion. Motion carried.**

- c. Change Order #2 Pond 4 Lining- (Action Item) City Engineer Andy Gehrke said this is a No Cost 30-day

time extension. He recommends approval.

**Councilman Davis made a motion to approve Change Order #2 Pond 4 Lining. Councilwoman Zeimer seconded the motion. Motion carried.**

- d. Bid Tabulation to rebuild E Elm St- (Action Item) City Superintendent Beau Zeimer recommends the city accept the bid tabulation and award the project to IRVCO Asphalt and Gravel in the amount of \$140,502.00. The mayor and Beau reviewed the bids and the budget information and are confident that this project falls within the budget. The work shall be completed by August 1, 2024. They will be responsible for road closures and will contact the homeowners affected by the road closures 14 days before. They will be responsible for traffic flaggers. This includes work on the street not sidewalks. Public Works will inspect the work at each phase completion.

**Councilman Davis made a motion to accept the contract with Irvco Asphalt and Gravel for \$140,502.00 and allow the mayor to sign. Councilwoman Zeimer seconded the motion. Motion carried.**

Mayor & Council Comments

None

Adjournment

**Councilwoman Zeimer moved to adjourn the council meeting. Councilwoman Evans seconded the motion. Motion carried.**

The meeting adjourned at 6:31 P.M.

Approve:

Attest:

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Eileen Balcer, Council President

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Marianne Gatchell, City Clerk