

New Plymouth City Council Meeting  
MONDAY  
December 6, 2021  
6:00 P.M.  
New Plymouth City Council Chambers

On the 6<sup>th</sup> of December 2021, the New Plymouth City Council meeting was called to order at 5:59 P.M. by Mayor Rick York.

The pledge of allegiance was led by Toni Blacketter.

Roll call was taken with council members Rick York, Bill Warnke, Cora Kurth, Eileen Balcer and Tom Hoppell present.

Staff members in attendance were City Clerk Danielle Painter, Deputy Clerk Marianne Gatchell, Superintendent Beau Ziemer, City Engineer Andy Gehrke, and City Attorney Dan Chadwick.

November 15<sup>th</sup>, 2021 City Council Minutes- Action Item

**Councilman Hoppell made a motion to approve the minutes from November 15, 2021. Councilwoman Balcer seconded the motion. Motion carried.**

Claim Approvals- Action Item

**Councilman Hoppell made a motion to approve claim approvals totalling \$105,411.21. Councilwoman Balcer seconded the motion. Motion carried.**

New Business-

- a. Amoral Tuttle Library Trustee- Wendy Stoker presented by Melanie Cope Librarian (Action Item)  
**Councilwoman Balcer made a motion to accept Wendy Stoker as a Library Trustee. Councilwoman Kurth seconded the motion.**
- b. P & Z Seat Appointment – Jess Morales (Action Item)  
**Councilman Warnke made a motion to appoint Jess Morales to the P & Z commission. Councilwoman Balcer seconded the motion. Motion carried.**
- c. Shelly Wilson- Hardin Sanitation Rate Increase, Water & Sewer Rate Increase-  
Shelly addressed the council with questions & concerns with the increases of both Hardin & the Water & Sewer. City Attorney Dan Chadwick addressed Mrs. Wilson's questions. Stating we have a 10-year Franchise Agreement with Hardin Sanitation. The rate increase is based on cost of living. Mrs. Wilson asked if there was a way to directly contact the council members. City Clerk Danielle Painter said we can create a general email address that would be checked and forwarded to the directed council member. If there is a reply by the council member it would be forwarded back to the city. This ensures that there won't be any issues with following the ordinances regarding open meeting laws. Mayor York did request his cell phone be available on our city website.
- d. Monty Jones- Roads to Harvest Creek Subdivision, Planning & Zoning procedure- Mr. Jones asked how close to the entrance/exit for the subdivision will be to the bend in the road? Beau said that he believes that it will be approximately 500 feet, very close to across the street from the Mennonite school.
- e. Well No. 8 Tank Re-Coating Project Bids (Action Item)- Andy Gehrke said we received two bids from Fossil Coating. One bid is for recoating the interior only. The other is for doing both the interior and the exterior. Fossil Coating was the lowest price bid we received. Their public works license is current &

valid. Beau did say we have enough in the budget to do both the interior and exterior. Councilwoman Balcer would like to have Andy contact at least two of Fossil's listed referrals before a decision is made. **Councilwoman Balcer made a motion to table until references have been checked. Councilwoman Kurth seconded the motion.**

- f. City Hall Renovation PCO-06 (Action Item)- EMU Wall repair adds 5 days to contract time with a cost of \$3933.05.  
**Councilman Hoppell made a motion to accept City Hall Renovation PCO-06. Councilman Warnke seconded the motion. Roll call vote. Councilman Hoppell, yes. Councilman Warnke, yes. Councilwoman Kurth, yes. Councilwoman Balcer, yes. 4 yeses. Motion carried.**
- g. City Hall Renovation PCO-07 (Action Item)- This is to correct the water supply that currently is being shared with the adjacent building, allowing us to have our own water. This will add 2 days to the contract time with a cost of \$2511.99.  
**Councilwoman Balcer made a motion to accept City Hall Renovation PCO-07. Councilman Warnke seconded the motion. Roll call vote. Councilman Hoppell, yes. Councilman Warnke, yes. Councilwoman Kurth, yes. Councilwoman Balcer, yes. 4 yeses. Motion carried.**
- h. Pay App #2 for EKC Contractors- (Action Item)  
**Councilman Hoppell made a motion to Pay App #2 to EKC Contractors for \$43,979.86. Councilman Warnke seconded the motion. Motion carried.**
- i. Roof and Foundation Evaluation (Action Item) There are structural issues on the roof and foundation of the back of the building. HECO recommendation is for method #3. Mayor York has asked to have this item tabled so the council can visit the building to see what is going on in person.  
**Councilwoman Balcer made a motion to table the Roof and Foundation Evaluation until the next council meeting. Councilwoman Kurth seconded the motion. Motion carried.**
- j. Mayor Discussion- Mayor York wanted to make sure that all visitors at city council meetings make sure to sign in and list their physical address not just a P.O. Box. He is aware that the public has a list of things they would like the council to make a priority, He has asked that the council, city clerk, city superintendent and city engineer also make up a list of their priorities that they would like to see addressed. This way we can work together on the things that matter most to the city.
- k. Christmas Turkey/Ham & Employee Gift Cards (Action Item) Council approval of a \$100.00 check for full time employees, and ham/turkey gift certificate for employees, library board, and P& Z commission.  
**Councilwoman Balcer made a motion to approve the Christmas Turkey/Ham gift certificate and full-time employee gift cards of \$100.00. Councilman Hoppell seconded the motion. Motion carried.**

#### Department Reports

- a. September Financials FY2021-No Discussion
- b. Engineering Status Report-City Engineer Andy Gehrke discussed the report with the council. We received a construction update on Harvest Creek Subdivision. Track Utilities will be moving the utility poles back and then curb & sidewalks will be started. Beau recommends we invite Vic Thompson with Harvest Creek to the next council meeting so the council can discuss things with him directly.

#### Mayor & Council Comments

Mayor York was pleased with the turn out for the Christmas Parade & Tree Lighting. He was really impressed with all the tractors that were decked out with lights and decorations.

Adjournment

**Councilman Warnke moved to adjourn the council meeting. Councilwoman Balcer seconded the motion. Motion carried.**

The meeting adjourned at 6:55 P.M.

Approve:

Attest:

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Rick York, Mayor

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Danielle Painter, City Clerk