

NEW PLYMOUTH CITY COUNCIL
Regular Meeting Agenda
July 21, 2025 – 6:00 PM
New Plymouth City Council Chambers
215 N Plymouth Avenue

1. Call Meeting to Order – Roll Call
2. Pledge of Allegiance
3. Approval of Minutes – July 7th, 2025, July 7th, 2025 Budget Workshop - **(Action Item)**
4. Approval of Payables **(Action Item)**
5. Citizen Comments- 3 Minutes Max Per Person- See guidelines below **
6. Mayor & Council Comments
7. New Business –
 - a. Approve 3rd Quarter Financial Report- **(Action Item)**
 - b. Approve FY2025-2026 Tentative Budget- **(Action Item)**
 - c. Pond 4 Lining Project- DEQ ARPA Grant Final Request for Reimbursement #7AP– **(Action Item)**
 - d. Pond 4 Lining Project- Engineering Amendments No.1- **(Action Item)**
 - e. Resolution 2025-05 Adjusting Harding Sanitation Fee Rates- **(Action Item)**
8. Department Reports-
 - a. Monthly Financial Report
 - b. Payette County Sheriff Report
 - c. Engineering Status Report
 - d. Library Report
9. Adjournment – **(Action Item)**

****CITIZEN COMMENTS**

This time is reserved for the public to address their elected officials regarding concerns or comments they would like to provide to the City Council regarding subjects not on the agenda. At times, the City Council may seek comments/opinions regarding specific City matters during this allotted time. This is not a time slot to give formal testimony on a public hearing matter, or comment on a pending application or proposal.

Any person needing special accommodation to participate in the above-mentioned meeting should contact New Plymouth City Clerk's Office at 215 N. Plymouth or phone 278-5338.

Posted July 18, 2025, by: Marianne Gatchell

New Plymouth City Council
July 7, 2025
Budget Workshop

The New Plymouth City Council held a Budget Workshop at 215 N Plymouth Ave, New Plymouth Idaho.

Mayor Lisa Grace called the meeting to order at 5:00 p.m.

Council Present: Councilor Michael Hughes

Council Present via Zoom or Phone: Council-President Ron Martinez, Councilor Suzanne Evans

Council Absent: Councilor Josh Davis

Staff Present: City Clerk Marianne Gatchell, Library Director Melanie Cope, Public Works Superintendent Beau Ziemer, Treasurer Stephanie Johnson

Fiscal Year 2025-2026 Budget

Treasurer Stephanie Johnson presented the projected revenues and expenditures for all funds for the upcoming fiscal year of 2025-2026 budget. All questions presented from the Council to the Department Heads were addressed and answered.

Councilor Hughes **MOVED TO ADJOURN**, Seconded by Councilor Evans. **Motion carried by voice vote.**

Meeting Adjourned at 5:35 p.m.

Mayor Lisa Grace

Marianne Gatchell, City Clerk

New Plymouth City Council Meeting Minutes
MONDAY
July 7, 2025
6:00 P.M.
New Plymouth City Council Chambers

On the 7th of July 2025, the New Plymouth City Council meeting was called to order at 6:05 P.M.

Pledge of allegiance.

Roll call was taken with councilmembers Evans (Zoom), Martinez (phone), Hughes and Mayor Grace present. Councilmember Davis was absent.

Staff members in attendance were City Clerk Marianne Gatchell, City Treasurer Stephanie Johnson, Public Works Superintendent Beau Ziemer, City Engineer Andy Gehrke and City Librarian Melanie Cope.

June 16th, 2025, City Council Minutes- **(Action Item)**

Councilmember Hughes made a motion to approve the minutes from June 16th, 2025. Councilmember Martinez seconded the motion. All in Favor. Motion carried.

Claim Approvals- **(Action Item)**

Councilmember Hughes made a motion to approve the claim approvals for July 7th, 2025. Councilmember Martinez seconded the motion. All in Favor. Motion carried.

Citizen Comments-

None

Mayor & Council Comments

Park Benches are going in.

New Business-

- a. Add City Treasurer Stephanie Johnson as signer on Zions Bank & LGIP - **(Action Item)**

Councilmember Hughes made a motion to add City Treasurer Stephanie Johnson as a signer on Zions Bank & LGIP. Councilmember Martinez seconded the motion. All in Favor. Motion carried.

- b. Hardin Sanitation Rate Increase 2.5% for Commercial and Residential Service Effective October 1, 2025- Travis Williams - **(Action Item)** Travis Williams from Hardin Sanitation asked the council for the approval of a 2.5 % rate increase which will help offset the growing cost of service. Council discussed the renegotiation of the 10% the city retains for the cost of service that is paid to Hardin. City Attorney will work on the new contract.

Councilmember Martinez made a motion to approve the 2.5% Hardin rate increase for commercial and residential service effective October 1, 2025. Councilmember Hughes seconded the motion. Roll call vote. Councilmember Hughes, yes. Councilmember Evans, yes. Councilmember Martinez, yes. Motion carried.

Adjournment

Councilmember Hughes moved to adjourn the meeting. Councilmember Martinez seconded the motion. All in Favor. Motion carried.

The meeting adjourned at 6:15 P.M.

Approve:

Attest:

Lisa Grace, Mayor

Marianne Gatchell, City Clerk

CITY OF NEW PLYMOUTH

Claim Approval List

For the Accounting Period: 7 / 25

PAYROLL 7/11/25

\$29,629.98

Claim \$	Vendor Name	Description	Fund
40.00	ANALYTICAL LABORATORIES INC	routine tc samples	WATER
580.00	BLACK, BARBARA	treasurer budget assistance	ADMN
185.00	Benchmark Electric LLC	copshop ac repair	ADMN
303.38	CINTAS CORPORATION LOC.610	employee uniform servicing	STREETS
	CINTAS CORPORATION LOC.610	employee uniform servicing	SEWER
	CINTAS CORPORATION LOC.610	employee uniform servicing	WATER
	CINTAS CORPORATION LOC.610	employee uniform servicing	STREETS
	CINTAS CORPORATION LOC.610	employee uniform servicing	SEWER
	CINTAS CORPORATION LOC.610	employee uniform servicing	WATER
83.42	CNH INDUSTRIAL CAPITAL	burks tractor co	SEWER
	CNH INDUSTRIAL CAPITAL	burks tractor co	WATER
	CNH INDUSTRIAL CAPITAL	burks tractor co	STREETS
525.00	CONQUEST CLEANING & GROUNDS LLC	june	ADMN
89.75	CUMMINGS, MARK	refund city service overpay	WATER
11.70	DIGLINE	dp assmnt mnth fee	WATER
	DIGLINE	dp assmnt mnth fee	SEWER
	DIGLINE	dp assmnt mnth fee	STREETS
186,675.00	Fossil Coatings	appl#1 tank 9 recoat 5/14/25	WATER
	Fossil Coatings	appl#2 tank 9 recoat 6/10/25	WATER
130.46	FERNANEZ, ANGELICA	refund city service overpay	WATER
15,105.00	GOSSE CONSTRUCTION	320x5 ft swlk 160 ftcurb 2hand	PARKS
7,415.36	HARDIN SANITATION	june pickup -10%	SANITAT
	HARDIN SANITATION	4766 nw 1st ave	SEWER
	HARDIN SANITATION	301 n plymouth	STREETS
	HARDIN SANITATION	301 n plymouth	SEWER
	HARDIN SANITATION	301 n plymouth	WATER
6,585.75	HECO Engineers	tank 9 recoating	WATER
	HECO Engineers	genereal engineering	SEWER
	HECO Engineers	genereal engineering	WATER
	HECO Engineers	genereal engineering	STREETS
	HECO Engineers	2022 the hamptons	ADMN
	HECO Engineers	harvest creek non 2	ADMN
	HECO Engineers	good lane east	ADMN
	HECO Engineers	pilgrims cove sub	ADMN
316.00	HCA	herbicide app dogpnd lagoons	SEWER
455.00	Holinka Law P.C.	retiner gen counsel june	ADMN
100.03	IDAHO PRESS-TRIBUNE	np fire impact/short payment b	ADMN
	IDAHO PRESS-TRIBUNE	pubhear cup vaughan #654015	ADMN
66.97	INGRAM LIBRARY SERVICES	#89002637/88990210 books	LIBRARY

66.37	INTERMOUNTAIN GAS COMPANY	938 s plymouth ave	WATER
	INTERMOUNTAIN GAS COMPANY	215 n plymouth	ADMN
	INTERMOUNTAIN GAS COMPANY	309 n plymouth	SEWER
	INTERMOUNTAIN GAS COMPANY	309 n plymouth	WATER
	INTERMOUNTAIN GAS COMPANY	309 n plymouth	STREETS
	INTERMOUNTAIN GAS COMPANY	301 n plymouth cop shop	ADMN
	INTERMOUNTAIN GAS COMPANY	301 n plymouth library	LIBRARY
55.00	JOHNSON, STEPHANIE	parking reimburse AIC Conferen	ADMN
	JOHNSON, STEPHANIE		ADMN
104.76	KEETON, DEREK	refund city service overpay	WATER
12.50	LINDSAY ECO WATER	wtaer office	ADMN
373.95	CAPS	partsfor parks	PARKS
4.25	PIPECO, INC	parks supplies parts	PARKS
100.00	PITNEY BOWES - PURCHASE POWER	postage mail machine	ADMN
	PITNEY BOWES - PURCHASE POWER	postage mail machine	STREETS
	PITNEY BOWES - PURCHASE POWER	postage mail machine	SEWER
	PITNEY BOWES - PURCHASE POWER	postage mail machine	WATER
105.00	POSEY, RYAN	2.5 /4.5 troubleshoot	LIBRARY
92.96	THE BIZ ZONE	NP CCR report	WATER
435.29	US BANK	toshiba lease	ADMN
13.70	VOWELS, DONNA	refund city service overpay	WATER
106.08	WALKER, DAVID & CHRISTINE	refund city service overpay	WATER
31.22	WESTERN STATES EQUIPMENT CO		WATER
	WESTERN STATES EQUIPMENT CO		SEWER
317.04	VERIZON		STREETS
	VERIZON		PARKS
	VERIZON		SEWER
	VERIZON		WATER
	VERIZON		ADMN
1,616.94	ZIONS BANKCARD		
\$251,732.86		ADMIN, LIB,STRT,WTR,SWR,PARK	



Office of the Treasurer

City of New Plymouth
P.O. Box 158
215 N. Plymouth Avenue
New Plymouth, ID 83655

(208) 278-5338
www.npidaho.com

Tuesday July 15, 2025

Mayor, City Council:

I am requesting a **MOTION to approve the 3rd Quarter Financial Report and to instruct that it be published on our website as per what is required by law.**

Attached is the Report for your review.

Respectfully,

Stephanie Johnson
Treasurer
City of New Plymouth

City of New Plymouth Quarterly Financial Report
3rd Quarter: April 1, 2025 - June 30, 2025
For the Fiscal Year Ended

FUND	Budget Appropriation	Personnel Services	Operating Expenses	Capital Outlay	TOTAL	Percentage of Appropriations
General	\$ 579,944.00	\$ 82,507.84	\$ 214,259.09		\$ 296,766.93	51%
Streets	\$ 1,368,858.00	\$ 97,954.24	\$ 53,995.56	\$ 222,240.33	\$ 374,190.13	27%
Library	\$ 72,498.00	\$ 27,356.88	\$ 17,889.12		\$ 45,246.00	62%
Parks	\$ 95,608.00	\$ 24,648.41	\$ 16,895.58	\$ 21,058.87	\$ 62,602.86	65%
Irrigation	\$ 20,500.00	\$ 8,091.12	\$ 6,968.73		\$ 15,059.85	73%
Sewer	\$ 973,759.00	\$ 142,861.68	\$ 135,788.56	\$ 20,833.51	\$ 299,483.75	31%
Water	\$ 1,517,500.00	\$ 162,383.64	\$ 234,384.92	\$ 94,779.32	\$ 491,547.88	32%
Sanitation	\$ 122,000.00		\$ 69,371.22		\$ 69,371.22	57%
Total	\$ 4,750,667.00	\$ 545,803.81	\$ 749,552.78	\$ 358,912.03	\$ 1,654,268.62	35%

FUND	Budget Appropriation	Revenue Received		TOTAL	Percentage of Appropriations
General	\$ 579,944.00	\$ 411,419.13		\$ 411,419.13	71%
Streets	\$ 1,368,858.00	\$ 290,993.84		\$ 290,993.84	21%
Library	\$ 72,498.00	\$ 72,506.64		\$ 72,506.64	100%
Parks	\$ 95,608.00	\$ 77,980.89		\$ 77,980.89	82%
Irrigation	\$ 20,500.00	\$ 18,328.88		\$ 18,328.88	89%
Sewer	\$ 973,759.00	\$ 313,720.09		\$ 313,720.09	32%
Water	\$ 1,517,500.00	\$ 475,339.11		\$ 475,339.11	31%
Sanitation	\$ 122,000.00	\$ 101,687.53		\$ 101,687.53	83%
Total	\$ 4,750,667.00	\$ 1,761,976.11	\$ -	\$ 1,761,976.11	37%

Citizens are invited to inspect the detailed supporting records of the above financial statement.

Stephanie Johnson
New Plymouth City Treasurer



Office of the Treasurer

City of New Plymouth
P.O. Box 158
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New Plymouth, ID 83655

(208) 278-5338
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Tuesday July 15, 2025

Mayor, City Council:

I am requesting a **MOTION to approve the 2025-2026 Tentative Budget and publish it twice, at least 7 days apart, in the Idaho Press Tribune.**

Attached is the Budget for your review.

Respectfully,

Stephanie Johnson
Treasurer
City of New Plymouth

Notice of Public Hearing
Proposed Budget for Fiscal Year 2025 - 2026 (FY2026)
City of New Plymouth

A public hearing, pursuant to Idaho Code 50-1002 will be held for consideration of the proposed budget and the use of the City's forgone levying authority for the fiscal year from October 1, 2025, to September 30, 2026. The hearing will be held at New Plymouth City Hall, 215 N. Plymouth Avenue, New Plymouth, Idaho at 6:00 pm on the 18th day of August 2025. At said hearing interested persons may appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed City Budget in detail are available at City Hall during regular office hours.

	FY 2024 Actual	FY 2025 Budgeted	FY 2026 Proposed
EXPENDITURES			
Administration	\$544,653	\$579,944	\$577,082
Street Department	553,240	1,368,858	1,388,464
Library	60,506	72,498	107,782
Parks Department	63,581	95,608	90,748
Irrigation	14,786	20,500	20,650
Sewer Operations	477,874	973,759	586,500
Water Operations	502,258	1,517,500	670,500
Sanitation	122,232	122,000	127,000
GRAND TOTAL EXPENDITURES	\$2,339,130	\$4,750,667	\$3,568,726
REVENUE			
Property Tax Levy			
General Fund	\$299,185	\$328,120*	\$340,078
Street Fund	200,142	206,443	213,967
Library Fund	17,875	18,462	19,135
Park Fund	30,876	31,890	33,051
TOTAL PROPERTY TAX LEVY:	\$548,078	\$584,915	\$606,231
*Includes forgone of \$17,405			
Revenue from other Services			
General Fund	\$318,621	\$251,824	\$237,004
Street Fund	315,202	1,162,415	1,174,497
Library Fund	80,686	54,036	88,647
Park Fund	66,750	63,718	57,697
Irrigation Fund	17,698	20,500	20,650
Sewer Operations	1,260,184	973,759	586,500
Water Operations	659,379	1,517,500	670,500
Sanitation Fund	127,319	122,000	127,000
TOTAL OTHER SOURCES	\$2,845,839	\$4,165,752	\$2,962,495
GRAND TOTAL REVENUES	\$3,393,917	\$4,750,667	\$3,568,726

The proposed expenditures and estimated revenues for fiscal year 2025 – 2026 have been tentatively approved by the City Council. Publication dates for the notice of the public hearing are August 6 and August 13, 2025, in the Idaho Press Tribune.

Stephanie Johnson
Treasurer

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CITY OF NEW PLYMOUTH
Revenue Budget Report -- MultiYear Actuals
For the Year: 2025 - 2026

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1 GENERAL

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
0										
31100 PROPERTY TAXES	272,712	283,243	299,185	223,159	328,120	68%	340,078		340,078	104%
31300 STATE SALES TAX	39,840	57,005			0	0%			0	0%
31430 STATE LIQUOR	46,564	35,512	42,650	26,109	45,210	58%	43,510		43,510	96%
31910 P & I PROPERTY TAXES	2,372	2,012	3,521	2,602	2,800	93%	2,800		2,800	100%
32110 LICENSE-ALCOHOLIC	1,350	1,350	1,370	1,350	1,350	100%	1,350		1,350	100%
32190 MISCELLANEOUS LICENSES	45	280	60	280	100	280%	280		280	280%
32210 BUILDING PERMITS	41,409	55,062	56,096	65,197	76,000	86%	70,000		70,000	92%
32220 ENGINEER REIMBURSEMENT			22,074	26,323	55,000	48%	25,000		25,000	45%
32260 ANIMAL LICENSES & PERMITS	780	875	770	400	650	62%	800		800	123%
32270 POUND FEES	75	170	345	561	150	374%	600		600	400%
33530 STATE REVENUE SHARING	35,644	26,003	59,058	44,057	28,713	153%	53,264		53,264	186%
34110 COURT REVENUE	1,065	386	1,577	1,570	1,000	157%	1,600		1,600	160%
34120 Oil & Gas Revenue	3,445	8,435	2,793	1,597	5,000	32%	2,000		2,000	40%
34130 PLANNING & ZONING	1,400	9,986	700	575	2,000	29%	1,000		1,000	50%
36100 INTEREST INCOME	2,228	15,252	23,836	14,168	15,000	94%	15,000		15,000	100%
36200 FARM RENT	1,625	1,625	2,934	6,000	6,000	100%	6,000		6,000	100%
37900 MISCELLANEOUS REVENUE	1,363	9,241	100,837	13,452	1,000	***%	13,800		13,800	1380%
Hardin's \$12500										
38000 CASH FORWARD					11,851	0%			0	0%
Group:	451,917	506,437	617,806	427,400	579,944	74%	577,082	0	577,082	100%
Fund:	451,917	506,437	617,806	427,400	579,944	74%	577,082	0	577,082	100%

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CITY OF NEW PLYMOUTH
Revenue Budget Report -- MultiYear Actuals
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2 STREET

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
0										
31100 PROPERTY TAXES	192,632	189,758	200,142	138,028	206,443	67%	213,967		213,967	104%
31300 STATE SALES TAX	26,632	43,999			0	0%			0	0%
31830 FRANCHISE FEES	28,732	32,385	34,226	28,090	30,000	94%	30,000		30,000	100%
31840 ROW PERMITS	350	150	200	500	200	250%	500		500	250%
31910 P & I PROPERTY TAXES	1,757	1,490	2,405	1,743	2,000	87%	1,743		1,743	87%
33420 HWY 30 PEDESTRIAN GRANT		180,000			0	0%			0	0%
33430 LHTAC GRANT		50,000	100,000		150,000	0%	100,000		100,000	67%
33440 IDAHO/HOLLY STREET GRANT	16,503				0	0%			0	0%
33445 ITD TAP Grant SW Ave/Park				49,177	800,000	6%	900,000		900,000	113%
33540 IDAHO ROAD APPORTIONMENT	5,074	5,525	2,296	4,128	4,500	92%	4,128		4,128	92%
33550 HIGHWAY USER REVENUE	106,878	93,488	158,065	59,991	84,715	71%	129,626		129,626	153%
36100 INTEREST INCOME	424	9,103	12,583	9,385	8,000	117%	8,000		8,000	100%
37900 MISCELLANEOUS REVENUE		187	5,427	1	500	0%	500		500	100%
38000 CASH FORWARD					82,500	0%			0	0%
Group:	378,982	606,085	515,344	291,043	1,368,858	21%	1,388,464	0	1,388,464	101%
Fund:	378,982	606,085	515,344	291,043	1,368,858	21%	1,388,464	0	1,388,464	101%

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3 LIBRARY

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
	21-22	22-23	23-24	24-25	24-25	24-25	25-26	25-26	25-26	25-26
0										
31100 PROPERTY TAXES	16,854	17,453	17,875	13,434	18,462	73%	19,135		19,135	104%
31300 STATE SALES TAX	2,382	3,113			0	0%			0	0%
31910 P & I PROPERTY TAXES	154	130	214	156	250	62%	250		250	100%
33530 STATE REVENUE SHARING	34,595	17,310	57,300	42,761	27,869	153%	51,697		51,697	186%
33710 LOCAL GRANTS	500	14,500	9,000	6,700	15,000	45%	15,000		15,000	100%
35100 GENERAL DONATIONS	277	125	650	243	500	49%	500		500	100%
35111 LIBRARY EXPANSION			9,000	4,819	500	964%	15,000		15,000	3000%
35200 LIBRARY CARDS	1,220	1,700	1,660	1,200	1,400	86%	1,700		1,700	121%
35250 LIBRARY BOOKS	15	54	83	104	100	104%	100		100	100%
35300 LIBRARY PRINTING FEES	73	100	170	126	200	63%	200		200	100%
35400 LIBRARY FINES	113	185	91	95	100	95%	100		100	100%
36100 INTEREST INCOME	368	2,910	1,366	2,669	1,200	222%	3,600		3,600	300%
37900 MISCELLANEOUS REVENUE			1,152	352	1,000	35%	500		500	50%
38000 CASH FORWARD					5,917	0%			0	0%
Group:	56,551	57,580	98,561	72,659	72,498	100%	107,782	0	107,782	149%
Fund:	56,551	57,580	98,561	72,659	72,498	100%	107,782	0	107,782	149%

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6 PARK AND RECREATION

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
0										
31100 PROPERTY TAXES	30,498	29,314	30,876	23,326	31,890	73%	33,051		33,051	104%
31300 STATE SALES TAX	4,114	5,376			0	0%			0	0%
31910 P & I PROPERTY TAXES	278	236	373	269	300	90%	300		300	100%
33530 STATE REVENUE SHARING	34,595	21,199	59,369	42,761	27,869	153%	51,697		51,697	186%
36100 INTEREST INCOME	599	4,379	6,408	5,175	4,000	129%	5,000		5,000	125%
36800 PARK RESERVATION FEE	50	150	125	50	200	25%	200		200	100%
37900 MISCELLANEOUS REVENUE	585	375	475	6,425	500	***%	500		500	100%
38000 CASH FORWARD					30,849	0%			0	0%
Group:	70,719	61,029	97,626	78,006	95,608	82%	90,748	0	90,748	95%
Fund:	70,719	61,029	97,626	78,006	95,608	82%	90,748	0	90,748	95%

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24 IRRIGATION WATER

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
	25-26	25-26	25-26	25-26	25-26	25-26	25-26	25-26	25-26	25-26
0										
34112 LATE FEE					100	0%	100		100	100%
34423 IRRIGATION WATER SHARES	2,124	2,252	2,204	2,242	2,300	97%	2,500		2,500	109%
34424 IRRIGATION WATER CHARGES	15,652	16,016	15,652	15,834	18,000	88%	18,000		18,000	100%
36100 INTEREST INCOME	90	342	105	52	100	52%	50		50	50%
37950 Pension Gain (Loss)	-330	-397	-263		0	0%			0	0%
Group:	17,536	18,213	17,698	18,128	20,500	88%	20,650	0	20,650	101%
Fund:	17,536	18,213	17,698	18,128	20,500	88%	20,650	0	20,650	101%

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26 SEWER

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
	21-22	22-23	23-24	24-25	24-25	24-25	25-26	25-26	25-26	25-26
0										
33126 DEQ PLANNING GRANT			178,800		70,000	0%			0	0%
33127 ARPA Grant		6,000	656,061		334,259	0%			0	0%
34420 NEW CONNECTION FEE	4,394	65,910	62,544	47,455	200,000	24%	100,000		100,000	50%
34426 SEWER	323,824	336,497	344,514	260,396	350,000	74%	360,500		360,500	103%
36100 INTEREST INCOME	2,411	18,711	32,033	5,869	19,000	31%	5,500		5,500	29%
37900 MISCELLANEOUS REVENUE		50	5,327		500	0%	500		500	100%
37950 Pension Gain (Loss)	-24,065	-28,801	-19,095		0	0%			0	0%
38000 CASH FORWARD					0	0%	120,000		120,000	*****
Group:	306,564	398,367	1,260,184	313,720	973,759	32%	586,500	0	586,500	60%
Fund:	306,564	398,367	1,260,184	313,720	973,759	32%	586,500	0	586,500	60%

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27 WATER

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
0										
33126 DEQ PLANNING GRANT			28,800		500,000	0%			0	0%
33127 ARPA Grant		16,000			0	0%			0	0%
34111 RECONNECTION FEE	3,000	3,195	1,129		3,000	0%			0	0%
34112 LATE FEE	10,635	13,710	13,390	10,000	10,000	100%	13,400		13,400	134%
34420 NEW CONNECTION FEE	5,422	81,330	80,302	58,558	240,000	24%	130,000		130,000	54%
34427 METERED WATER CHARGES	455,996	484,698	496,215	366,125	460,000	80%	480,000		480,000	104%
36100 INTEREST INCOME	3,862	29,441	44,843	36,597	20,000	183%	35,000		35,000	175%
36230 WATER TOWER LEASE	11,439	11,493	11,697	4,141	11,000	38%	12,000		12,000	109%
37900 MISCELLANEOUS REVENUE	20		5,352	75	500	15%	100		100	20%
37950 Pension Gain (Loss)	-28,171	-33,710	-22,349		0	0%			0	0%
38000 CASH FORWARD					273,000	0%			0	0%
Group:	462,203	606,157	659,379	475,496	1,517,500	31%	670,500	0	670,500	44%
Fund:	462,203	606,157	659,379	475,496	1,517,500	31%	670,500	0	670,500	44%

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30 SANITATION

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	21-22	22-23	23-24	24-25	Budget	Rec.	Budget	Change	Budget	Budget
0										
34430 GARBAGE AND REFUSE	111,837	119,085	124,813	99,896	120,000	83%	125,000		125,000	104%
36100 INTEREST INCOME	656	5,047	2,506	1,791	2,000	90%	2,000		2,000	100%
Group:	112,493	124,132	127,319	101,687	122,000	83%	127,000	0	127,000	104%
Fund:	112,493	124,132	127,319	101,687	122,000	83%	127,000	0	127,000	104%
Grand Total:	1,856,965	2,378,000	3,393,917	1,778,139	4,750,667		3,568,726	0	3,568,726	

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1 GENERAL

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		21-22	22-23	23-24	24-25	Budget	Exp.	Budget	Changes	Budget	Budget
						24-25	24-25	25-26	25-26	25-26	25-26
40100	GENERAL GOVERNMENT										
201	Advertising/Publishing	6,092	3,977	1,795	1,321	4,500	29%	2,500	100	2,600	58%
202	Attorney Fees	22,521	27,319	25,493	25,782	30,000	86%	30,000		30,000	100%
	Prosecuting Attorney \$1000 =\$12000										
	Holinka Law \$1300 + extra \$18000										
210	Contract: Audit	1,664	1,284	1,800	1,900	1,900	100%	2,085		2,085	110%
	Divided by all of the depts										
211	Contract: Building Inspec	12,077	28,709	25,897	26,809	49,400	54%	45,500		45,500	92%
	65% will go to Building Inspector										
212	Contract: Copy Machine Le	4,053	3,649	4,027	2,778	4,000	69%	4,000		4,000	100%
214	Contract: Janitorial Serv		6,000	9,000	5,325	9,000	59%	6,600		6,600	73%
	\$525 Monthly + extra										
215	Contract: Payette County	150,577	154,041	152,812	78,528	174,153	45%	169,939		169,939	98%
	Received confirmation on 07/09/25 by Sheriff Creech										
	Services \$150,353.21										
	Dispatch \$19,585.47										
226	Dog Pound Fees	530	4,110	1,871	2,744	2,200	125%	3,000		3,000	136%
	Weed spraying										
	Drainage \$200										
237	Liability Insurance	3,220	5,615	2,106	5,475	5,475	100%	6,774		6,774	124%
	ICRMP										
240	Map Work	3,319	3,521	8,060	3,446	5,000	69%	6,000		6,000	120%
	Divided by 4 Funds 1 2 26 27										
241	Memberships/Dues	1,218	985	30	869	1,000	87%	1,000		1,000	100%
	AIC \$640										
	Amazon Prime \$30										
	ICCTFOA x 2 \$90										
242	Miscellaneous Expenses	1,402	1,138	919		0	0%			0	0%
250	Office Supplies		8	1,131		0	0%			0	0%
251	Operating Supplies	9,035	8,725	10,262	7,087	11,700	61%	22,500		22,500	192%
	Bank Service Charges \$3700										
254	General Donations	1,000	1,000	3,000	1,000	3,000	33%	1,000		1,000	33%
	American Legion \$900										
	Payette Soil \$1000										
255	P & Z: Operations			71		0	0%			0	0%
256	P & Z: Publishing			37		0	0%			0	0%
261	Printing & Binding		201	860		500	0%	500		500	100%
	For Codification										
262	Professional Services	64,162	41,468	100,729	38,644	75,000	52%	86,532		86,532	115%
	\$20000 for General and \$50000 for Engineering										
	\$11,532 extra for Emergencies										
263	Programs, Library	-206				0	0%			0	0%
264	Public Relations	25		597		0	0%			0	0%
270	Repair & Maint.: Building	1,225	2,596	2,293	1,218	1,500	81%	1,500		1,500	100%
271	Repair & Maint: Equipment	1,363		3,389	359	1,000	36%	1,000		1,000	100%
279	User Fee Drainage Distric	203	205	213		0	0%			0	0%
280	Telephone	2,381	5,085	3,166	2,543	3,000	85%	4,500		4,500	150%
281	Software & IT Support	4,220	2,950	5,822	5,943	9,600	62%	9,600		9,600	100%

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1 GENERAL

					Current	%	Prelim.	Budget	Final	% Old
					Budget	Exp.	Budget	Changes	Budget	Budget
Account	Object	21-22	22-23	23-24	24-25	24-25	25-26	25-26	25-26	25-26
285	Travel & Meetings	4,000	2,529	1,853	502	3,000	17%	3,000		3,000 100%
290	Utilities	7,588	7,340	6,415	4,931	7,000	70%	8,000		8,000 114%
330	Capital Outlay		4,011	4,911		18,000	0%			0 0%
334	Comprehensive Plan Review	1,500				50,000	0%	50,000		50,000 100%
335	Capital Improvement Fund	531,562	11,506			0	0%			0 0%
	Account:	834,731	327,972	378,559	217,204	469,928	46%	465,530	100	465,630 99%
40110	COUNCIL									
110	Salary	5,125	6,300	4,700	4,250	8,400	51%	6,000		6,000 71%
120	Benefits	982	1,196	806	802	1,612	50%	1,393		1,393 86%
	Account:	6,107	7,496	5,506	5,052	10,012	50%	7,393	0	7,393 74%
40120	MAYOR									
110	Salary	2,100	2,700	5,275	1,575	2,700	58%	2,100		2,100 78%
120	Benefits	519	632	1,151	349	583	60%	466		466 80%
	Account:	2,619	3,332	6,426	1,924	3,283	59%	2,566	0	2,566 78%
40130	FINANCE									
111	City Clerk/Treasurer	28,972	31,772	73,795	31,918	32,886	97%	64,272		64,272 195%
113	Deputy Clerk	19,674	21,480	26,310	28,185	24,116	117%	8,398		8,398 35%
114	Public Works Technician S	2,486	2,742	2,970	3,396	3,069	111%			0 0%
115	PART-TIME	3,065	2,921	2,380		4,183	0%			0 0%
120	Benefits			12,768	16,618	31,967	52%	28,323		28,323 89%
121	City Clerk/Treasurer Bene	14,466	14,707	12,895		0	0%			0 0%
123	Deputy Clerk Benefits	8,660	11,029	18,464		0	0%			0 0%
124	Public Works Technician B	930	1,033	1,148		0	0%			0 0%
128	Workman's Compensation	130	265	317	385	500	77%	500		500 100%
	Work comp?									
131	Health Insurance Buydown	1,580	1,016	3,115		0	0%			0 0%
	Account:	79,963	86,965	154,162	80,502	96,721	83%	101,493	0	101,493 105%
	Fund:	923,420	425,765	544,653	304,682	579,944	53%	576,982	100	577,082 100%

					Current	%	Prelim.	Budget	Final	% Old
					Budget	Exp.	Budget	Changes	Budget	Budget
Account	Object	21-22	22-23	23-24	24-25	24-25	24-25	25-26	25-26	25-26
40300	LIBRARY									
110	Salary	23,361	24,253	25,004	24,358	29,771	82%	35,878		121%
120	Benefits	3,836	3,962	4,228	4,288	4,990	86%	19,294		387%
128	Workman's Compensation	43	88	106	79	100	79%	100		100%
210	Contract: Audit	312	241	338	500	500	100%	500		100%
214	Contract: Janitorial Serv				1,022	1,400	73%	1,400		100%
237	Liability Insurance	604	1,053	395	1,026	1,027	100%	1,200		117%
239	Local Grant Expenses	500	14,500	9,000	5,409	15,000	36%	15,000		100%
241	Memberships/Dues	50	140	80	20	80	25%	30		38%
249	Subscription Services	2,232	2,162	2,619	1,009	1,950	52%	1,950		100%
250	Office Supplies	798	302	1,500	972	1,000	97%	1,000		100%
260	Postage	224	150	600	77	200	39%	100		50%
263	Programs, Library	795	309	2,200	1,064	2,000	53%	1,000		50%
270	Repair & Maint.: Building	77	57	394	5	400	1%	500		125%
271	Repair & Maint: Equipment		582	3,033	109	400	27%	500		125%
280	Telephone	455	394	411	346	410	84%	420		102%
281	Software & IT Support				1,858	2,770	67%	2,770		100%
285	Travel & Meetings	1,191	2,673	2,980	1,654	3,500	47%	3,500		100%
290	Utilities	1,378	3,532	3,870	3,260	4,000	82%	4,500		113%
320	Materials	1,722	868	1,748	270	2,000	14%	1,000		50%
330	Capital Outlay	2,000		2,000		1,000	0%	2,140		214%
380	Library Expansion		3,990			0	0%	15,000		*****
	Account:	39,578	59,256	60,506	47,326	72,498	65%	107,782	0	149%
	Fund:	39,578	59,256	60,506	47,326	72,498	65%	107,782	0	149%

					Current	%	Prelim.	Budget	Final	% Old	
					Budget	Exp.	Budget	Changes	Budget	Budget	
Account	Object	21-22	22-23	23-24	24-25	24-25	24-25	25-26	25-26	25-26	25-26
42400 IRRIGATION WATER											
110	Salary		4,359	4,736	4,215	5,218	81%	6,321		6,321	121%
112	Clerical Salaries	707	637	26	640	658	97%			0	0%
117	Administrative Salaries	711	776	828	878	855	103%			0	0%
120	Benefits	244	2,469	2,387	2,579	3,518	73%	3,340		3,340	95%
122	Clerical Benefits	204	225	61		0	0%			0	0%
128	Workman's Compensation	87	177	300	208	300	69%	300		300	100%
129	Unemployment					50	0%	50		50	100%
131	Health Insurance Buydown	48	58	100		0	0%			0	0%
210	Contract: Audit	1,144	883	1,238	300	300	100%	300		300	100%
220	Custom Spraying					100	0%	100		100	100%
231	Fuel	524	271	955	473	1,300	36%	1,300		1,300	100%
237	Liability Insurance	2,213	3,860	1,448	3,764	3,764	100%	4,000		4,000	106%
ICRMP											
251	Operating Supplies	70	10	54	353	700	50%	700		700	100%
280	Telephone			47		0	0%			0	0%
281	Software & IT Support				270	270	100%	270		270	100%
Black Mountain											
340	Distribution Improvement	95	19,517	2,606		967	0%	1,469		1,469	152%
395	Water Shares	2,196	2,664		2,273	2,500	91%	2,500		2,500	100%
	Account:	8,243	35,906	14,786	15,953	20,500	78%	20,650	0	20,650	101%
	Fund:	8,243	35,906	14,786	15,953	20,500	78%	20,650	0	20,650	101%

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26 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		21-22	22-23	23-24	24-25	Budget	Exp.	Budget	Changes	Budget	Budget
						24-25	24-25	25-26	25-26	25-26	25-26
42600 SEWER											
110	Salary	83,123	97,094	102,994	99,804	99,342	100%	113,019		113,019	114%
112	Clerical Salaries	15,633	17,917	15,793	21,978	22,819	96%	36,335		36,335	159%
120	Benefits	31,928	37,487	35,345	26,039	63,343	41%	71,480		71,480	113%
122	Clerical Benefits	2,036	2,249	610		0	0%			0	0%
128	Workman's Compensation	1,301	2,651	3,772	2,410	4,000	60%	4,000		4,000	100%
129	Unemployment					100	0%	100		100	100%
131	Health Insurance Buydown	1,513	3,186	2,196		0	0%			0	0%
205	Clothing, Uniforms & Laun	2,560	3,228	2,946	2,650	3,100	85%	2,000		2,000	65%
210	Contract: Audit	2,184	1,685	2,363	4,100	2,950	139%	3,133		3,133	106%
220	Custom Spraying	1,517	2,437	736	754	2,000	38%	2,000		2,000	100%
225	Depreciation	85,995	86,312			0	0%			0	0%
231	Fuel	7,311	8,121	6,470	4,663	6,000	78%	7,000		7,000	117%
237	Liability Insurance	4,226	7,370	2,764	7,185	7,185	100%	8,500		8,500	118%
	ICRMP										
240	Map Work	3,853	3,521	3,967	3,473	5,000	69%	6,000		6,000	120%
	Divided between 4 depts										
250	Office Supplies	427	257	483		0	0%			0	0%
251	Operating Supplies	6,723	5,998	4,678	4,271	8,500	50%	5,000		5,000	59%
262	Professional Services	54,425	107,954	94,186	25,138	119,440	21%	39,158		39,158	33%
	sw blvd project - admin \$10,000										
	design for McKinley ext \$20,000										
	TV East side \$10000										
	SCADA update \$10000										
	Misc \$5000										
	Valli										
270	Repair & Maint.: Building	153	850			10,000	0%	5,000		5,000	50%
	Door and hardware										
271	Repair & Maint: Equipment	5,033	5,509	3,012	3,311	10,000	33%	5,000		5,000	50%
272	Repair & Maint: Swr Plant	5,175			4,841	0	***%			0	0%
273	Repair & Maint: Shop	335	2,346	307	244	10,000	2%	5,000		5,000	50%
279	User Fee Drainage Distric	367	381	422	422	500	84%	425		425	85%
280	Telephone	1,420	2,549	1,721	912	2,000	46%	1,000		1,000	50%
281	Software & IT Support				5,756	6,350	91%	6,350		6,350	100%
	black mountain,										
	Microsoft \$95										
	IT Support										
285	Travel & Meetings	1,878	1,082	1,130	478	5,000	10%	3,000		3,000	60%
291	Utilities - Facilities	2,362	2,759	2,958	2,210	3,500	63%	3,500		3,500	100%
294	Utilities - Shop	1,387	1,680	1,409	1,718	2,500	69%	2,500		2,500	100%
310	Bond Payment	39,873	38,351	36,762	73,680	73,680	100%	37,000		37,000	50%
330	Capital Outlay	1,049	6,016	57,473	2,216	40,000	6%	10,000		10,000	25%
	Purchase solid separator motor										
340	Distribution Improvement	3,503	7,831	5,146	5,136	220,000	2%	10,000		10,000	5%
	Point repair										
380	Library Expansion		9,745		15,697	246,450	6%	200,000		200,000	81%
	SW Blvd Extension										
999	DEPRECIATION EXPENSE			88,231		0	0%			0	0%
	Account:	367,290	466,566	477,874	319,086	973,759	33%	586,500	0	586,500	60%

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26 SEWER

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		21-22	22-23	23-24	24-25	Budget	Exp.	Budget	Changes	Budget	Budget
						24-25	24-25	25-26	25-26	25-26	25-26
	Fund:	367,290	466,566	477,874	319,086	973,759	33%	586,500	0	586,500	60%

27 WATER						Current	%	Prelim.	Budget	Final	% Old
		Actuals				Budget	Exp.	Budget	Changes	Budget	Budget
Account	Object	21-22	22-23	23-24	24-25	24-25	24-25	25-26	25-26	25-26	25-26
42700 WATER											
110	Salary	89,267	85,333	93,560	107,095	106,297	101%	100,281		100,281	94%
112	Clerical Salaries	24,321	27,443	16,177	31,544	32,684	97%	36,335		36,335	111%
120	Benefits	34,378	34,630	33,108	30,119	69,973	43%	64,889		64,889	93%
122	Clerical Benefits	5,091	5,623	1,525		0	0%			0	0%
128	Workman's Compensation	1,128	2,297	3,561	2,410	4,000	60%	4,000		4,000	100%
129	Unemployment					100	0%	100		100	100%
131	Health Insurance Buydown	2,179	2,932	2,101		0	0%			0	0%
205	Clothing, Uniforms & Laun	2,560	3,228	2,954	2,662	3,000	89%	3,300		3,300	110%
210	Contract: Audit	2,184	1,685	2,363	4,100	2,950	139%	3,182		3,182	108%
220	Custom Spraying	1,446	655	736	754	1,500	50%	1,500		1,500	100%
225	Depreciation	189,654	189,964			0	0%			0	0%
231	Fuel	7,695	8,288	7,084	4,529	8,500	53%	8,500		8,500	100%
237	Liability Insurance	4,226	7,370	2,764	7,185	7,185	100%	8,500		8,500	118%
ICRMP											
240	Map Work	3,853	3,601	4,192	3,473	8,000	43%	9,000		9,000	113%
Divided by 4 depts for Map Work @\$6000											
GIS extra work \$3000											
250	Office Supplies	427	230	513	-50	0	***%	-50		5	*****%
251	Operating Supplies	11,606	10,288	10,519	8,645	9,500	91%	11,000		11,000	116%
262	Professional Services	27,710	100,203	67,170	69,551	117,500	59%	125,000		125,000	106%
plc upgrade at the well \$80000											
Sampling \$10000											
Solar bee Tank Mixer \$7000											
Lead inventory platform \$12000											
Update Facility plan \$5000											
Misc \$10000											
270	Repair & Maint.: Building	4,878	4,246	2,225	6,256	50,000	13%	15,000		15,000	30%
Roof											
271	Repair & Maint: Equipment	15,518	14,728	5,802	3,196	10,000	32%	10,000		10,000	100%
pump repair											
273	Repair & Maint: Shop	683	2,346	307	244	10,000	2%	12,000		12,000	120%
heating and cooling											
remodel room where stock and meters are located											
279	User Fee Drainage Distric	142	145	153	153	500	31%	175		175	35%
280	Telephone	1,420	2,650	1,720	917	1,600	57%	1,600		1,600	100%
281	Software & IT Support				5,756	5,851	98%	5,851		5,851	100%
Black Mountain											
Microsoft \$95											
285	Travel & Meetings	2,039	1,157	1,034	454	5,000	9%	3,000		3,000	60%
287	Trim & Remove Trees		1,500			0	0%			0	0%
291	Utilities - Facilities	15,196	16,452	17,378	12,111	15,000	81%	17,000		17,000	113%
power bill for well houses											
294	Utilities - Shop	1,387	1,680	1,369	1,718	2,500	69%	2,500		2,500	100%
310	Bond Payment	66,455	63,920	61,269	122,800	122,800	100%	62,000		62,000	50%
330	Capital Outlay	1,328	5,816	-45,567	13,918	20,000	70%	20,000		20,000	100%
Emergency meters											
340	Distribution Improvement	17,061	15,596	15,732	84,589	903,060	9%	145,837		145,837	16%
Flow meter well 8 \$50000											
just in case repairs \$5000											
Mechanical rebuilds \$10000											

CITY OF NEW PLYMOUTH
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2025 - 2026

27 WATER

					Current	%	Prelim.	Budget	Final	% Old	
					Budget	Exp.	Budget	Changes	Budget	Budget	
Account	Object	21-22	22-23	23-24	24-25	24-25	24-25	25-26	25-26	25-26	25-26

Install Buld water cellar											
Redundancy Deficiency #1											
380	Library Expansion		351			0	0%			0	0%
999	DEPRECIATION EXPENSE			192,509		0	0%			0	0%
	Account:	533,832	614,357	502,258	524,129	1,517,500	35%	670,500	0	670,500	44%
	Fund:	533,832	614,357	502,258	524,129	1,517,500	35%	670,500	0	670,500	44%
											%


07/17/25
12:20:17

CITY OF NEW PLYMOUTH
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2025 - 2026

Page: 11 of 11
Report ID: B240

30 SANITATION

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		21-22	22-23	23-24	24-25	Budget	Exp.	Budget	Changes	Budget	Budget
						24-25	24-25	25-26	25-26	25-26	25-26
43000 SANITATION											
213	Contract: Garbage Hauling hardin's 90% and city 10%	95,991	93,189	121,570	69,371	108,000	64%	112,500		112,500	104%
251	Operating Supplies	1,269	1,334	662		2,000	0%	2,000		2,000	100%
400	TRANSFERS				12,000	12,000	100%	12,500		12,500	104%
	Account:	97,260	94,523	122,232	81,371	122,000	67%	127,000	0	127,000	104%
	Fund:	97,260	94,523	122,232	81,371	122,000	67%	127,000	0	127,000	104%
Grand Total:											
		2,359,481	2,119,953	2,339,130	1,758,580	4,750,667		3,568,626	100	3,568,726	

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR DEQ ARPA PROJECTS		STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY				
		1. TYPE OF REQUEST				
		Final <input checked="" type="checkbox"/> Partial				
2. ARPA IDENTIFYING NUMBER: WW2309AP		3. PARTIAL PAYMENT REQUEST NO. #7AP				
4. PERIOD COVERED BY THIS REQUEST						
FROM: October 1, 2024			TO: July 9, 2025			
5. RECIPIENT ORGANIZATION Name: City of New Plymouth, ID Address: PO Box 158, New Plymouth, ID 83655			6. PAYEE (If different than item no. 5) Name: Address:			
STATUS OF FUNDS						
7. Authorized Expense		Eligible Cost	Previous Periods	This Period	Total	Comments
a. Construction Contract #1		\$498,739	\$473,802	\$24,937	\$498,739	Contractor Pay App 6
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
g. Total cumulative cost (a thru f)		\$498,739	\$473,802	\$24,937	\$498,739	
i. Amount for project		\$498,739				
j. Payments previously requested					\$473,802	
k. Amount requested for reimbursement					\$24,937	
l. Percentage of physical completion					100%	
8. CERTIFICATION						
I certify that to the best of my knowledge and belief, the billed costs or disbursements are in accordance with the terms of the project; the reimbursement represents the eligible costs due which have not been previously requested; periodic inspections have been performed; all work is in accordance with the terms of the award; the preceding classification of costs is accurate; and labor costs are compliant with ARPA prevailing wage requirements.		a. Recipient	SIGNATURE OF CERTIFYING OFFICIAL			
					DATE	
		NAME, TITLE & TELEPHONE NO.				
		Lisa Binggeli, Mayor, (208) 278-5338				
	b. Consultant	SIGNATURE OF CERTIFYING CONSULTANT				
				DATE 7/15/2025		
		NAME, TITLE & TELEPHONE NO.				
		Andrew Gehrke, Project Engineer, (208) 642-3304				
<div style="display: flex; justify-content: space-between; width: 100%;"> <div>_____</div> <div>_____</div> </div> <div style="display: flex; justify-content: space-between; width: 100%;"> <div>DEQ PROJECT OFFICER</div> <div>DATE</div> </div>						

Contractor's Application for Payment

Owner: <u>City of New Plymouth, Idaho</u>	Owner's Project No.: <u>WW2309AP</u>																								
Engineer: <u>HECO Engineers</u>	Engineer's Project No.: <u>NP22-0404</u>																								
Contractor: <u>Idaho Site Works</u>	Contractor's Project No.: <u>2322</u>																								
Project: <u>Pond No. 4 Lining Project</u>																									
Contract: _____																									
Application No.: <u>6</u> Application Date: <u>9/25/2024</u>																									
Application Period: From <u>9/1/2024</u> to <u>9/30/2024</u>																									
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 70%;">1. Original Contract Price</td><td style="width: 30%; text-align: right;">\$ 762,500.00</td></tr><tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ -</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 762,500.00</td></tr><tr><td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td><td style="text-align: right;">\$ 740,500.00</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. 5% X \$ 740,500.00 Work Completed =</td><td style="text-align: right;">\$ 37,025.00</td></tr><tr><td> b. 5% X \$ - Stored Materials =</td><td style="text-align: right;">\$ -</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ 37,025.00</td></tr><tr><td>6. Amount eligible to date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 703,475.00</td></tr><tr><td>7. Less previous payments (Line 6 from prior application)</td><td style="text-align: right;">\$ 421,800.00</td></tr><tr><td>8. Amount due this application</td><td style="text-align: right;">\$ 281,675.00</td></tr><tr><td>9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)</td><td style="text-align: right;">\$ 59,025.00</td></tr></table>		1. Original Contract Price	\$ 762,500.00	2. Net change by Change Orders	\$ -	3. Current Contract Price (Line 1 + Line 2)	\$ 762,500.00	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 740,500.00	5. Retainage		a. 5% X \$ 740,500.00 Work Completed =	\$ 37,025.00	b. 5% X \$ - Stored Materials =	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 37,025.00	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 703,475.00	7. Less previous payments (Line 6 from prior application)	\$ 421,800.00	8. Amount due this application	\$ 281,675.00	9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 59,025.00
1. Original Contract Price	\$ 762,500.00																								
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9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 59,025.00																								
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Idaho Site Works, LLC</u>																									
Signature: <u>Marty Siebe</u> Date: <u>09.25.2024</u>																									
Recommended by Engineer By: <u>Andrew J. Gehlke</u> Title: <u>Project Engineer</u> Date: <u>10/2/24</u>	Approved by Owner By: <u>Maryar</u> Title: _____ Date: <u>10/07/24</u>																								
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																								

Progress Estimate - Lump Sum Work

Owner:	City of New Plymouth, Idaho
Engineer:	HECO Engineers
Contractor:	Idaho Site Works
Project:	Pond No. 4 Lining Project
Contract:	

Contractor's Application for Payment

Owner's Project No.:
Engineer's Project No.:
Contractor's Project No.:

[illegible]

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 1

The Effective Date of this Amendment is: 7/21/2025

Background Data

Effective Date of Owner-Engineer Agreement: 10/17/2022 (Attachment A)

Owner: City of New Plymouth

Engineer: HECO Engineers

Project: NP22-0404 Pond 4 lining Project, Task 3 Bidding and Construction Phase Services

Nature of Amendment:

- ☒ Additional Services to be performed by Engineer
- ☒ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☒ Modifications of payment to Engineer
- ☒ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

The following tasks will be performed by HECO Engineers:

Provide additional construction phase services beyond the original construction Final Completion deadline of July 15, 2024. The project construction time period was extended by 319 days through City-approved construction time extension change orders due to weather conditions. Based on these approved change orders, the Contractor was supposed to achieve Final Completion by May 30, 2025. The Contractor has failed to achieve Final Completion by the extended contractual deadline. As of July 21, 2025, the Contractor will be 52 days beyond the May 30, 2025 Final Completion deadline. This has resulted in a combined total of **371 days beyond the original construction completion date.**

The Contractor faces liquidated damages per Article 4.05 of the City's Construction Agreement, currently estimated to be within the range of \$49,600 to \$58,800, depending on the actual achieved Final Completion date. Our amendment assumes the Contractor will

achieve Final Completion no later than August 13, 2025. Additional services were provided for construction phase services, including construction observation, review of change order requests, review of payment applications, review of construction submittals, and additional coordination related to Contractor construction damage and punchlist items, as well as engineering tasks related to contract liquidated damages. The remaining DEQ ARPA grant reimbursement (#7) amount available to the City is \$24,937 from the DEQ ARPA Grant for this project. In addition, the Contractor liquidated damages are estimated to be in the range of \$49,600 to \$58,800, which more than covers the additional compensation requested by the engineering Amendment.

Compensation and Schedule Modification:

The original compensation amount for the Bidding and Construction Phase Engineering Services for this project was based on the 300-day period outlined in the original service agreement amount of \$95,000, which was approved in October 2022. Bidding of the project was delayed due to City budget constraints and project funding. Bidding was completed in August 2023 and the construction start date was March 1, 2024. This amendment extends construction phase engineering services from the original Final Completion deadline of July 15, 2024, to a Final Completion date not later than August 13, 2025. This period has exceeded the original construction contract time by 13 months. The period for rendering engineering services under this service agreement is **extended by 394 days**. Modification in compensation for the extended construction phase engineering services shall be **\$24,750** fixed fee. This modification in compensation has been calculated based on additional services provided beyond the original construction completion deadline of July 15, 2024.

Agreement Summary:

HECO Engineers original contract amount:	\$95,000.00
This amendment amount:	<u>\$24,750.00</u>
Amount due:	\$119,750.00

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Attachment A of the Professional Services Agreement.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

By: _____
Authorized Representative Date

By: Andrew J. Gehrke 7/15/2025
Andrew J. Gehrke, Vice President Date

Owner: City of New Plymouth, Idaho
Address: PO Box 158
New Plymouth, ID 83655

HECO Engineers
32 N Main Street
PO Box 235
Payette, ID 83661

HECO ENGINEERS

PROFESSIONAL SERVICES AGREEMENT

This is an Agreement made effective as of the date indicated herein between the person or organization as identified by authorized representative's signature, hereinafter called **OWNER** and HECO Engineers, of Payette, Idaho, hereinafter called **CONSULTANT**.

PROJECT TITLE: Pond 4 Lining Project

Project No. NP21-0349.02

SCOPE OF WORK

DESCRIPTION OF REQUIRED WORK

HECO Engineers will provide consulting engineering services for the New Plymouth Pond 4 Lining Project, which includes upgrades at the existing wastewater lagoon facility to include lining of Pond 4 and improvements to the piping and control boxes. The project is identified in the Preliminary Engineering Report prepared by HECO Engineers and approved by DEQ on April 11, 2022. The project is being funded by American Rescue Plan Act (ARPA) grant funds and City funds. HECO Engineers will provide bidding phase and construction phase engineering services for the project.

Specific services to be performed by HECO Engineers is outlined in Attachment B – Scope of Work.

Compensation shall be a Fixed Fee Basis as follows:

~~Task 1 – Preliminary Engineering Report and Task 2 – Plans and Specifications:~~ (Completed)

Task 3 – Bidding and Construction Phase Engineering Services: \$95,000

Services for Task 3 will be completed within 300 days from the date of formal authorization to proceed from Owner.

Attachment A – Terms and Conditions

Attachment B – Scope of Work

Attachment C – Standard Rates for Services

OWNER shall pay CONSULTANT according to the following:

<input type="checkbox"/> Current Time and Materials Fee Schedule	<input checked="" type="checkbox"/> Fixed Fee as defined in Scope of Work Schedule	<input type="checkbox"/> Other as Defined in Scope of Work Schedule
------------------------------------------------------------------	------------------------------------------------------------------------------------	---------------------------------------------------------------------

By: Bill Wayne 10-17-2022
Authorized Representative Date

By: John Blom 10-11-2022
John Blom, President Date

Owner: City of New Plymouth, Idaho
Address: PO Box 158
New Plymouth, ID 83655

HECO Engineers
32 N Main Street
PO Box 235
Payette, ID 83661



HECO ENGINEERS

32 N Main Street

PO Box 235

Payette, Idaho

208-642-3304

info@hecoengineers.com

ATTACHMENT A

PROFESSIONAL SERVICES AGREEMENT

PROJECT TITLE: Pond 4 Lining Project
Project No. NP21-0349.02

TERMS AND CONDITIONS

The OWNER is contracting with the CONSULTANT to provide engineering, geologic, or other services necessary to complete the work as described in the scope of work section of this Agreement, herein after referred to as "Project."

CONSULTANT shall provide professional services for OWNER in all phases of the Project to which this Agreement applies, serve as OWNER's professional representative for the Project as set forth below and shall give professional engineering consultation and advice to OWNER during the performance of services hereunder.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, and other good and valuable considerations, the receipt of which is hereby acknowledged by both parties, it is agreed as follows:

SECTION 1 – STANDARD OF CARE

1.1 The standard of care for all professional engineering, geologic and related services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of CONSULTANT's profession practicing under similar conditions at the same time and in the same locality. CONSULTANT makes no other warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT's services.

1.2 CONSULTANT's reliance on unconfirmed underground facility information supplied by any utility or owner is understood to be appropriate for the preparation of Project documents. CONSULTANT makes no claims or warranty, express or implied, in connection with representations made by utility owners or records, and shall have no liability for damages to underground facilities.

SECTION 2 – OWNER'S RESPONSIBILITIES

2.1 OWNER shall provide all criteria and full information as to OWNER's requirements for the Project including capacity and performance requirements; examine and respond promptly to CONSULTANT's submissions; and give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any defect in work.

2.2 OWNER shall furnish to CONSULTANT all existing project specific data as requested by CONSULTANT for performance of the requirements of the scope of work. OWNER shall provide access to and make all provisions for CONSULTANT and their subcontractors to enter upon existing rights-of-way and easements on OWNER's land; and provide equipment (back-hoe) and operator to assist CONSULTANT in preliminary subsurface soils investigation, if required. OWNER shall publish advertisements for bids and obtain permits and licenses that may be required by local, State, or Federal authorities and shall secure the necessary land, easements, and rights-of-way.

2.3 OWNER shall not require CONSULTANT to furnish or become obligated for non-engineering services should, at the discretion of OWNER, they become necessary for further assurances than those provided by CONSULTANT in the course of this work including such legal, accounting, independent cost estimating and insurance counseling services as may be required for the Project, and any costs of non-engineering services and/or second engineering opinion.

SECTION 3 – REIMBURSABLE EXPENSES

Reimbursable Expenses mean the actual expenses incurred directly in connection with the performance of furnishing Basic and Additional Services for the Project. Reimbursable expenses shall include the amount billed to CONSULTANT times a factor of 1.15.

SECTION 4 – MISCELLANEOUS

4.1 Reuse of Documents.

All documents including Drawings and Reports prepared by CONSULTANT pursuant to the Agreement are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by OWNER or others on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to CONSULTANT; and OWNER shall indemnify and hold harmless CONSULTANT from all claims, damages, losses and expenses including attorneys' fees



HECO ENGINEERS

32 N Main Street

PO Box 235

Payette, Idaho

208-642-3304

info@hecoengineers.com

arising out of or resulting therefrom. Reproducible "As-Built" plans shall be delivered to OWNER for the purpose of updating current records. Electronic copies of "as-built" plans shall remain the proprietary property of CONSULTANT and shall not be delivered to OWNER under the terms of this Agreement.

4.2 Termination.

4.2.1 The obligation to provide further services under this Agreement may be terminated by either party thirty (30) days after receipt of written notice. In the event of termination by either party, the OWNER shall pay the CONSULTANT for services rendered and cost incurred, in accordance with the CONSULTANT's prevailing Fee schedule and expense reimbursement policy. Services and costs shall include those incurred up to the time of termination, as well as those associated with termination and post-termination activities.

4.2.2 The CONSULTANT, as soon as possible but not later than the effective date of such notice, shall, unless the notice directs otherwise, immediately discontinue all services in connection with this Agreement and shall proceed to cancel promptly all existing orders and subcontracts insofar as such orders or subcontracts are chargeable to this Agreement. Within 30 days after the effective date of notice of termination, the CONSULTANT shall deliver copies of all Documents to the OWNER and submit an invoice showing in detail services performed under this Agreement to the date of termination. The OWNER shall then pay the prescribed Fees and all Reimbursable Expenses to the CONSULTANT for services actually performed under this Agreement up to the date of termination less cash payment on account of charges previously made. The CONSULTANT shall submit invoices for vendor and subcontractor charges which are incurred to the Project prior to the effective date of termination and received by the CONSULTANT after its initial termination invoice and shall within 30 days of receipt by OWNER pay such invoices.

4.3. Successors and Assigns.

4.3.1 OWNER and CONSULTANT each binds himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party of this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements and obligations of this Agreement.

4.3.2 Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than OWNER and CONSULTANT.

4.4 Extra Work.

Any work performed by the CONSULTANT in fulfillment of the objectives of this Agreement but not stated in the scope of work description shall be Extra Work under the terms of this Agreement. Extra Work may be a change in the scope or schedule of the project, change in conditions, or work occasioned by public controversy including studies, conferences, and correspondence. Payment to the CONSULTANT for such Extra Work shall be in addition to all other payments due the CONSULTANT for work under this Agreement. Such Payment shall be as agreed and stipulated in an amendment to this Agreement, or shall be based on time and reimbursable expenses at the CONSULTANT's normal schedule or hourly labor rates in the event that no such agreed amount is stipulated. Extra Work shall be authorized either orally by OWNER or by written instruction with specific tasks and criteria. Invoice for Extra Work shall be billed as provided in Section 7 below.

4.5 Accuracy of Costs.

CONSULTANT cannot and does not guarantee that proposals, bids or actual Project or Construction Costs will not vary from opinions of probable cost they prepared. If prior to the Bidding or Negotiating Phase OWNERS wish greater assurance as to Projection of probable Construction Cost, OWNER shall employ an independent cost estimator as provided in paragraph 2.3. CONSULTANT services to modify the Contract Documents to bring the Construction Cost within any limitation established by OWNER will be considered Extra Work as provided in Section paragraph 4.4 and paid for as such by OWNER.

4.6 Construction.

4.6.1 Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

4.6.2 Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.



4.6.3 Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.

4.7 Governing Law.

This Agreement shall be governed by the laws of the State of Idaho. Any dispute regarding a question of fact or law shall be determined as provided by State law.

4.8 Mediation.

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the OWNER and the CONSULTANT agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

SECTION 5 – INSURANCE

CONSULTANT, as an independent contractor, shall maintain statutory workmen's compensation insurance coverage, employer's liability, comprehensive general liability insurance, and errors and omissions coverage.

SECTION 6 – SEVERABILITY

The OWNER and CONSULTANT have entered into this Agreement of their own free will, to communicate to one another mutual understanding and responsibilities. Any element of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, the OWNER and CONSULTANT will in good faith attempt to replace the invalid provision with one that is valid and enforceable, and which achieves the intent of the original provision.

SECTION 7 – PAYMENTS TO CONSULTANT

7.1 Payments.

Invoices for basic and additional services and reimbursable expenses will be prepared in accordance with CONSULTANT's standard invoicing policies. The amount billed for basic services and additional services in each invoice will be calculated on the basis set forth in the Exhibits herein. Invoices are due and payable within thirty (30) days upon receipt.

7.2 Failure to Pay.

If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then: (1) amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and (2) Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.

SECTION 8 – LIABILITY OF PARTIES

8.1 Standard of Service.

8.1.1 CONSULTANT's services shall be governed by the negligence standard for professional services, measured as of the time those services were rendered. CONSULTANT shall not be responsible for construction means or methods or for the failure of any third party to carry out its responsibilities.

8.2 Indemnification.

8.2.1 CONSULTANT agrees to indemnify and hold harmless OWNER from any loss, cost, or expense claimed by third parties for property damage or bodily injury, including death caused by a negligent act, error or omission of CONSULTANT, or its employees in connection with the Project. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties expressly agree that CONSULTANT has no duty to defend the OWNER from and against any claims, causes of action, or proceedings of any kind.

8.2.2 OWNER agrees to indemnify and hold harmless CONSULTANT from any loss, cost or expense claimed by third parties for property damage or bodily injury, including death caused by a negligent act, error or omission by OWNER, or its employees in connection with the Project. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties expressly agree that OWNER has no duty to defend the CONSULTANT from and against any claims, causes of action, or proceedings of any kind.

8.2.3 If negligence or willful misconduct of both CONSULTANT and OWNER is a cause of such damage between CONSULTANT and OWNER, the right of indemnity shall apply in proportion to their relative degree of negligence or willful misconduct, as ultimately determined by a court of competent jurisdiction.



8.2.4 Nothing contained here shall extend the liability of either party beyond that provided by governing law in the State of Idaho.

8.3 Limitation of Liability.

8.3.1 OWNER AGREES TO LIMIT CONSULTANT'S LIABILITY TO OWNER ARISING FROM CONSULTANT'S PROFESSIONAL ACTS, ERRORS OR OMISSIONS, SUCH THAT THE TOTAL AGGREGATE LIABILITY OF CONSULTANT, INCLUDING ATTORNEYS' FEES, COSTS, AND OTHER PROFESSIONAL FEES, TO ALL THOSE NAMED SHALL NOT EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000) OR TWICE THE AMOUNT OF CONSULTANT'S FEE, WHICHEVER IS GREATER.

8.3.2 Neither party shall have any right or claim to incidental, direct, indirect or consequential damages from the other party.

8.3.3. In the event the OWNER and CONSULTANT believe a project may be high risk, OWNER and CONSULTANT agree to the purchase of Specific Job Excess policy or similar project insurance. The cost of the policy shall be treated as project expense. If applicable, the project Contractor may be required to participate in the purchase of said Specific Job Excess coverage.

SECTION 9 – HAZARDOUS MATERIALS

9.1 It is acknowledged by both parties that the CONSULTANT's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event CONSULTANT or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any that such materials may be present at the jobsite or any adjacent areas that may affect the performance of the CONSULTANT's services, the CONSULTANT may, at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the OWNER retains appropriate specialist consultant(s) or contractor(s) to identify, abate, and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

9.2 The OWNER agrees, notwithstanding any other provisions of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the CONSULTANT, his or her officers, partners, employees, agents and consultants from and against any and all claims, suits, demands, liabilities, losses, or costs, including reasonable attorneys' fees and defense costs, resulting or accruing to any and all persons, firms and any other legal entity, caused by, arising out of or in any way connected with detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products, or materials that exist on, about or adjacent to the jobsite, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action.

SECTION 10 – MISCELLANEOUS

10.1 Definition of Agreement.

As used herein the term "Agreement" refers to the Agreement and Exhibits to which these general provisions are attached.

10.2 Survival.

All express representations, indemnification, or limitations of liability made or given in this Agreement will survive the completion of all services of CONSULTANT under this Agreement or the termination of this Agreement for any reason.

10.3 Independent Contractor.

It is agreed between all the parties hereto that CONSULTANT, is an independent contractor for OWNER, and is not an employee or agent of OWNER.

10.4 Attorneys' Fees.

It is agreed between the parties hereto that if either party defaults under this Agreement, the prevailing party shall be entitled to recover from the defaulting party reasonable attorney fees, costs, and other professional fees incurred in the enforcement of the terms and conditions of this Agreement.

END OF SECTION.



HECO ENGINEERS

32 N Main Street

PO Box 235

Payette, Idaho

208-642-3304

info@hecoengineers.com

ATTACHMENT B

PROFESSIONAL SERVICES AGREEMENT

PROJECT TITLE: Pond 4 Lining Project
Project No. NP21-0349.02

SCOPE OF WORK

This proposal is limited exclusively to the Work as described in this Scope of Services section and anything not specifically described shall be considered specifically excluded from the Work. HECO proposes to perform the Work which is described in the following Scope of Services:

Description:

HECO Engineers will provide consulting engineering services for the New Plymouth Pond 4 Lining Project, which includes upgrades at the existing wastewater lagoon facility to include lining of Pond 4 and improvements to the piping and control boxes. The project is identified in the Preliminary Engineering Report prepared by HECO Engineers and approved by DEQ on April 11, 2022. The project is being funded by American Rescue Plan Act (ARPA) grant funds and City funds. HECO Engineers will provide bidding phase and construction phase engineering services for the project.

Tasks:

Task 1—Preliminary Engineering Report (PER) – (Completed)

Task 2—Plans and Specifications – (Completed)

Task 3 – Bidding and Construction Phase Engineering Services

HECO will provide bidding and construction phase engineering services to assist the City in the bidding and construction phases of the project. It is anticipated the services will include:

- A. Assist City in obtaining bids from licensed public works contractors per Idaho requirements.
- B. Answer bidder questions.
- C. Prepare and issue addenda during bidding, as necessary.
- D. Review bids submitted.
- E. Perform contractor license search for low bidder.
- F. Prepare bid tabulation.
- G. Prepare award recommendation letter.
- H. Prepare Notice of Award form.
- I. Prepare Contract Documents and review Contractor contract document submittals.
- J. Prepare and assemble complete construction contract.
- K. Prepare Notice to Proceed form.
- L. Review construction submittals.
- M. Attend Pre-Construction conference.
- N. Answer Contractor questions.



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- O. Construction observation (approximately 1-2 site visits per week during construction).
- P. Review Contractor payment applications.
- Q. Review Change Order requests.
- R. Prepare Certificate of Substantial Completion.
- S. Prepare Record Drawings.

Project Assumptions:

- The City will conduct the bid opening and provide copies of bid submittal packets to HECO Engineers for review.

To Be Provided by City:

Items to be provided by the City as needed:

- Access to the site(s) for engineering services.
- City review of project documents.
- Publishing of advertisement for bids in City's paper of record.
- Coordination with DEQ on ARPA funding requirements.

Deliverables:

1. Bid Tabulation (1 electronic PDF)
2. Award Recommendation Letter (1 electronic PDF)
3. Contract Documents (2 paper copies, 1 electronic PDF)
4. Certificate of Substantial Completion (1 electronic PDF)
5. Record Drawings (2 paper copies, 1 electronic PDF)

Additional Services:

Experience indicates that certain additional items of work may be required or necessary which HECO cannot presently determine or estimate. For this reason, the fee for these items is not included in the compensation for the performance of the Work. Furthermore, the performance of these items is not included in the Work unless the item is expressly described as part of the Work in the preceding Scope of Services section. These additional items of work ("Additional Work") are caused by many factors, usually at the discretion of the Client and/or respective Contractor(s). They may also be caused by the reviewing agency of Client variance/deviation from present policies and standards or reviewing governmental agencies. "Additional Work" may sometimes be referred to as extras, change orders, or add-ons, but for purposes of this Agreement all such descriptions are intended to be encompassed within the term Additional Work. No Additional Work shall be performed without specific request and an executed proposal, prior to the work being performed.

END OF SECTION.





ATTACHMENT C

STANDARD RATES FOR SERVICES

(for 2022-2023; to be adjusted annually)

HECO Engineers representative labor rates for engineering, construction management, inspection and related services are as follows:

<i>Principal III</i>	<i>\$200.00/hr</i>	<i>Project Architect 2</i>	<i>\$160.00/hr</i>
<i>Principal II</i>	<i>190.00</i>	<i>Project Architect 1</i>	<i>140.00</i>
<i>Principal I</i>	<i>180.00</i>	<i>Staff Architect 4</i>	<i>120.00</i>
<i>Project Manager 4</i>	<i>165.00</i>	<i>Staff Architect 3</i>	<i>110.00</i>
<i>Project Manager 3</i>	<i>155.00</i>	<i>Staff Architect 2</i>	<i>100.00</i>
<i>Project Manager 2</i>	<i>145.00</i>	<i>Staff Architect 1</i>	<i>90.00</i>
<i>Project Manager 1</i>	<i>135.00</i>	<i>Inspector/Observer</i>	<i>95.00</i>
<i>Project Engineer 5</i>	<i>180.00</i>	<i>Engineering Aide</i>	<i>70.00</i>
<i>Project Engineer 4</i>	<i>175.00</i>	<i>Designer 6</i>	<i>110.00</i>
<i>Project Engineer 3</i>	<i>160.00</i>	<i>Designer 5</i>	<i>100.00</i>
<i>Project Engineer 2</i>	<i>145.00</i>	<i>Designer 4</i>	<i>90.00</i>
<i>Project Engineer 1</i>	<i>135.00</i>	<i>Designer 3</i>	<i>85.00</i>
<i>Staff Engineer 5</i>	<i>135.00</i>	<i>Designer 2</i>	<i>80.00</i>
<i>Staff Engineer 4</i>	<i>125.00</i>	<i>Designer 1</i>	<i>70.00</i>
<i>Staff Engineer 3</i>	<i>115.00</i>	<i>Administrative 4</i>	<i>95.00</i>
<i>Staff Engineer 2</i>	<i>105.00</i>	<i>Administrative 3</i>	<i>80.00</i>
<i>Staff Engineer 1</i>	<i>95.00</i>	<i>Administrative 2</i>	<i>75.00</i>
<i>Project Architect 4</i>	<i>180.00</i>	<i>Administrative 1</i>	<i>60.00</i>
<i>Project Architect 3</i>	<i>170.00</i>		

Other in-house charges:

Mileage	Standard GSA Rate
Expert Testimony	2 X Billing Rate
GPS Backpack	40.00/hr

Hourly rates include normal costs of business overhead such as long-distance phone calls, business supplies, and normal office function costs.

If authorized in advance by OWNER, overtime work requiring higher than regular rates shall be allowed for specific work.

Direct Project Costs are those project specific costs billed to us by consultants or vendors. Direct Project Costs shall include the amount billed to ENGINEER times a factor of 1.15.

NEW PLYMOUTH CITY COUNCIL
Resolution 2025-05
A RESOLUTION OF THE NEW PLYMOUTH CITY COUNCIL ADJUSTING
SANITATION FEE RATES

WHEREAS, the City of New Plymouth, Idaho ("City") is a municipal corporation operating under the laws of the State of Idaho and is authorized by New Plymouth City Code §8-3-10 to fix rates and charges for residential and commercial customers for Hardin Sanitation for the City of New Plymouth; and

WHEREAS, Hardin Sanitation has requested that the City implement a 2.5% fee increase for residential and commercial customers to assist in covering the cost necessary to provide its services; and

WHEREAS, the effect of the recommended 2.5% increase is outlined below:

REFUSE RATES FOR NEW PLYMOUTH
Effective November 1, 2025

*Residential Cart Rate (weekly collection) w/95 gallon cart \$17.79

*Commercial Cart Rate (weekly collection) w/95 gallon cart \$22.65

*No tires, batteries, hazardous waste, or ashes (hot or cold) shall be placed in containers.

NOW, THEREFORE, BE IT RESOLVED, upon motion duly made and seconded, and passed by the New Plymouth City Council, pursuant to the provisions of New Plymouth City Code §8-3-10, this resolution and fees adopted herein shall be in full force and effect commencing with the billing cycle November 1, 2025.

APPROVED AND SIGNED this _____ day of July 2025.

CITY OF NEW PLYMOUTH, IDAHO

Lisa Grace, Mayor

ATTEST:

Marianne Gatchell, City Clerk

NEW PLYMOUTH CITY COUNCIL
Resolution 2025-05
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APPROVED AND SIGNED this _____ day of July 2025.

CITY OF NEW PLYMOUTH, IDAHO

Lisa Grace, Mayor

ATTEST:

Marianne Gatchell, City Clerk

City of New Plymouth

Monthly Financial Report

July 2025

OUR CASH...		
Account Balances		
1-GENERAL FUND		
Cash	\$	284,929.00
Investments	\$	300,128.60
2-STREET FUND		
Cash	\$	(26,057.03)
Investments	\$	231,943.20
3-LIBRARY FUND		
Cash	\$	92,338.71
Investments	\$	50,561.13
6-PARK & RECREATION FUND		
Cash	\$	66,279.50
Investments	\$	116,488.89
24-IRRIGATION WATER		
Cash	\$	7,899.59
Investments	\$	590.82
26- SEWER		
Cash	\$	179,199.66
Investments	\$	69,441.95
27-WATER FUND		
Cash	\$	221,463.01
Investments	\$	774,664.82
30- SANITATION		
Cash	\$	189,704.74
Investments	\$	9,571.17

BUDGET VS. ACTUAL YEAR TO DATE				
GENERAL FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	577,082.00		
Revenues to date	\$	411,419.13		71%
Expenitures to date	\$	296,766.93		51%
STREET FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	1,368,858.00		
Revenues to date	\$	290,993.84		21%
Expenitures to date	\$	374,403.18		27%
LIBRARY FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	72,498.00		
Revenues to date	\$	72,506.94		100%
Expenitures to date	\$	45,246.00		62%
PARK & RECREATION FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	95,608.00		
Revenues to date	\$	77,980.89		82%
Expenitures to date	\$	62,602.86		65%
IRRIGATION FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	20,500.00		
Revenues to date	\$	18,328.88		89%
Expenitures to date	\$	15,059.85		73%
SEWER FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	973,759.00		
Revenues to date	\$	313,720.09		32%
Expenitures to date	\$	299,696.81		31%
WATER FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	1,517,500.00		
Revenues to date	\$	475,339.11		31%
Expenitures to date	\$	491,760.94		32%
SANITATION FUND REVENUES AND EXPENDITURES				
Fiscal Year 2024-25 Budget	\$	122,000.00		
Revenues to date	\$	101,687.53		83%
Expenitures to date	\$	69,371.22		57%

New Plymouth City - Activity Report
JUNE 2025

Calls for Service
50

Assigned Reports
17

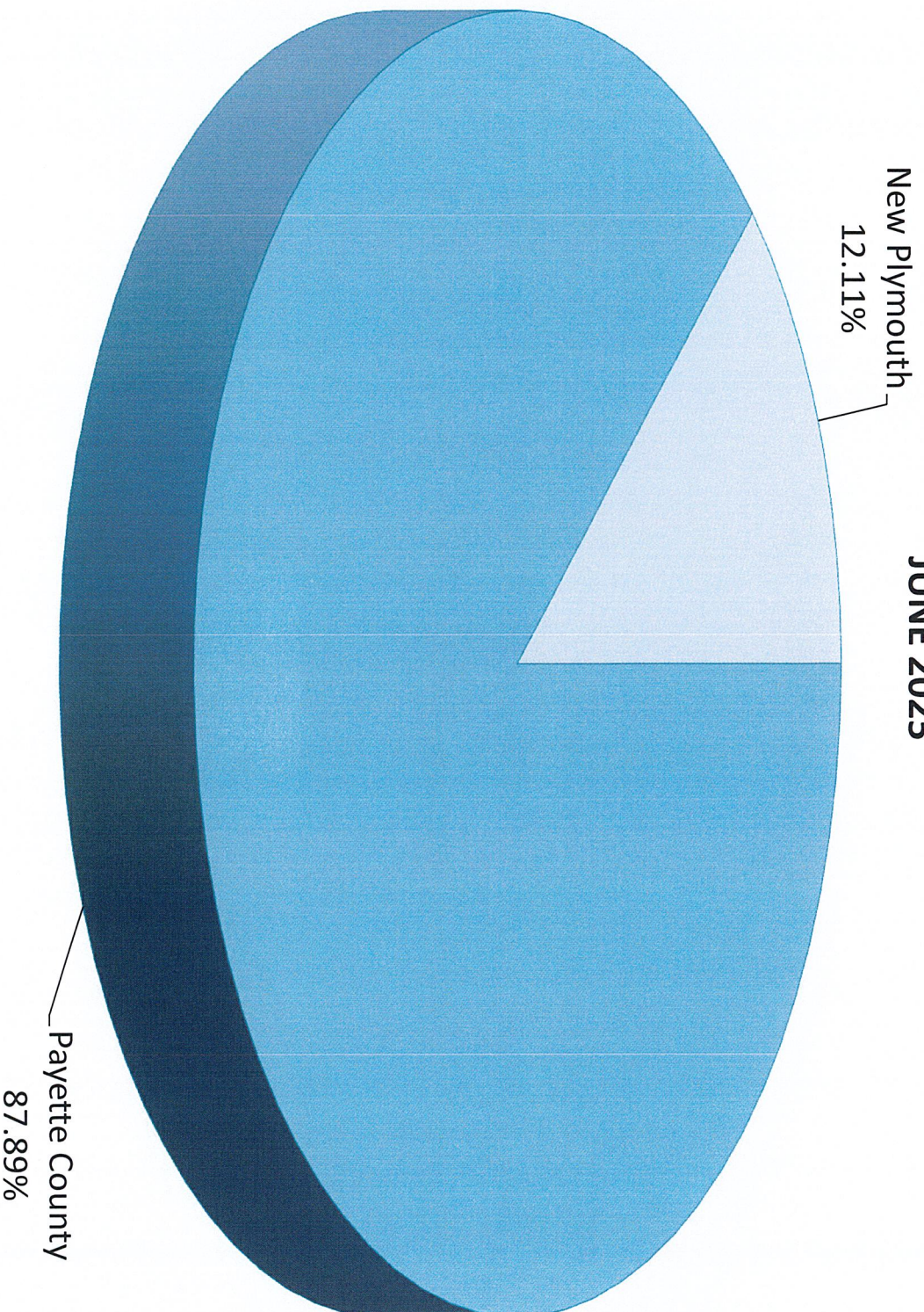
Number of Persons Arrested
2

Citation Violations
2

Time Distribution (in hours)

Patrol	268.74
Criminal	2.75
Non Criminal	4.87
Traffic	0.00
Total Hours	276.36

**PAYETTE COUNTY SHERIFF'S OFFICE
TIME DISTRIBUTION
JUNE 2025**



Call Analysis Report

6/1/2025 - 6/30/2025 | Grid: 11 NEW PLYMOUTH CITY LIMITS

Call No	Date	Type	Address	City, State	Call Taker
25010785	6/1/2025 12:44:24 PM	TRAFFIC STOP	LIWAY 20 W / ADA RD	NEW PLYMOUTH, ID	JAKICHR
25010841	6/3/2025 3:34:07 PM	WELFARE CHECK	150 W ASH ST	NEW PLYMOUTH, ID	JAKICHR
25010889	6/4/2025 9:26:11 AM	ARREST	playground behind substation	NEW PLYMOUTH, ID	ALLISONC
25011019	6/4/2025 6:43:23 PM	COMM BURG ALARM	205 E IDAHO ST	NEW PLYMOUTH, ID	NETCHERC
25011084	6/5/2025 3:39:19 PM	PARKING PROBLEM	223 N Plymouth Ave	NEW PLYMOUTH, ID	NETCHERC
25011114	6/5/2025 9:29:33 PM	TRAFFIC STOP	301 N PLYMOUTH AVE	NEW PLYMOUTH, ID	THORNSBERRY
25011159	6/6/2025 12:00:39 PM	EXTRA PATROL	437 Autumn Blaze St	NEW PLYMOUTH, ID	ALLISONC
25011166	6/6/2025 1:31:49 PM	10-16 / DOMESTIC DISTURBANCE	143 SE Boulevard	NEW PLYMOUTH, ID	ALLISONC
25011172	6/6/2025 2:23:14 PM	MISC CALL	204 E Garret St	NEW PLYMOUTH, ID	NETCHERC
25011195	6/6/2025 8:02:50 PM	911 CALL/HANG UP	710 Peach Ln	NEW PLYMOUTH, ID	NETCHERC
25011226	6/7/2025 12:07:09 AM	WELFARE CHECK	500 Cotton St	NEW PLYMOUTH, ID	TAYLORA
25011350	6/8/2025 4:30:10 PM	911 CALL/HANG UP		NEW PLYMOUTH, ID	JAKICHR
25011371	6/8/2025 10:00:28 PM	PUBLIC ASSIST	200 Blk SW Park Ave	ONTARIO	JAKICHR
25011425	6/9/2025 5:40:50 PM	TRAFFIC STOP	W 19 N / W 21 W	NEW PLYMOUTH, ID	JAKICHR
25011633	6/12/2025 1:02:00 PM	REPO	119 N Plymouth Ave	NEW PLYMOUTH, ID	NETCHERC
25011729	6/13/2025 3:15:36 PM	INFORMATION	244 SW Boulevard	NEW PLYMOUTH, ID	NETCHERC
25011748	6/13/2025 6:31:53 PM	TRAFFIC STOP	325 N PLYMOUTH AVE	NEW PLYMOUTH, ID	NETCHERC
25011765	6/13/2025 9:04:55 PM	MEDICAL / MEDICAL TRANSPORT	214 W 12th St	NEW PLYMOUTH, ID	NETCHERC
25011811	6/14/2025 4:25:17 PM	MEDICAL / MEDICAL TRANSPORT	214 Idaho St	NEW PLYMOUTH, ID	JAKICHR
25011840	6/14/2025 10:36:21 PM	10-11 / DOG	102 SE AVE	NEW PLYMOUTH, ID	BULLINGTONBA
25011869	6/15/2025 7:28:59 AM	FIREFIELD INTERVIEW	417 SE AVE	NEW PLYMOUTH, ID	ALLISONC
25011918	6/16/2025 6:32:53 PM	WELFARE CHECK	301 N PLYMOUTH AVE	NEW PLYMOUTH, ID	BULLINGTONBA
25011969	6/17/2025 10:22:32 AM	TRAFFIC STOP	112 S Plymouth Ave	NEW PLYMOUTH, ID	ALLISONC
25012066	6/17/2025 2:11:28 PM	WANTED SUBJECT	307 W Canal St	NEW PLYMOUTH, ID	JAKICHR
25012121	6/18/2025 1:28:33 PM	ORDINANCE VIOLATION	Asp St	NEW PLYMOUTH, ID	CARTIERC
25012125	6/18/2025 2:24:13 PM	MEDICAL / MEDICAL TRANSPORT	108 W Park Ave	NEW PLYMOUTH, ID	NETCHERC
25012133	6/18/2025 3:00:06 PM	MEDICAL / MEDICAL TRANSPORT	101 Pleasant St	NEW PLYMOUTH, ID	NETCHERC
25012174	6/19/2025 9:35:44 PM	10-16 / DOMESTIC DISTURBANCE	321 SE Avenue	NEW PLYMOUTH, ID	THORNSBERRY
25012209	6/19/2025 10:43:01 AM	FIREFIELD INTERVIEW	143 SE Boulevard	NEW PLYMOUTH, ID	CARTIERC
25012223	6/19/2025 2:47:44 PM	MEDICAL / MEDICAL TRANSPORT	301 N PLYMOUTH AVE	NEW PLYMOUTH, ID	NETCHERC
25012261	6/19/2025 4:56:45 PM	TRAFFIC STOP	150 W ASH ST	NEW PLYMOUTH, ID	THORNSBERRY
25012328	6/20/2025 5:35:39 PM	INTOXICATED SUBJECT	301 N PLYMOUTH AVE	NEW PLYMOUTH, ID	NETCHERC
25012372	6/21/2025 8:00:14 AM	10-11 / DOG	211 W ASH ST	NEW PLYMOUTH, ID	BULLINGTONBA
25012400	6/21/2025 3:27:07 PM	MALIC INU TO PROP	116 W Park Ave	NEW PLYMOUTH, ID	ALLISONC
25012418	6/21/2025 8:45:44 PM	MISSING PERSON	143 SE Boulevard	NEW PLYMOUTH, ID	BULLINGTONBA
25012428	6/21/2025 9:40:13 PM	DISTURBANCE	127 N PLYMOUTH AVE	NEW PLYMOUTH, ID	BULLINGTONBA
25012502	6/22/2025 6:12:14 PM	SUSP CIRCUMSTANCES	127 N PLYMOUTH AVE	NEW PLYMOUTH, ID	BULLINGTONBA
25012554	6/23/2025 2:36:08 PM	SUSPICIOUS VEHICLE	704 S PLYMOUTH AVE	NEW PLYMOUTH, ID	BULLINGTONBA
25012595	6/23/2025 8:37:51 PM	DRAINING COMPLAINT/RECKLESS	IDAHO / PEACH	NEW PLYMOUTH, ID	JAKICHR
25012679	6/24/2025 10:39:30 PM	MEDICAL / MEDICAL TRANSPORT	NEW PLYMOUTH / FIRE STATION	NEW PLYMOUTH, ID	JAKICHR
25012864	6/27/2025 8:25:21 PM	TRAFFIC STOP	328 SW Avenue	NEW PLYMOUTH, ID	BULLINGTONBA
25012884	6/27/2025 1:59:06 PM	ORDINANCE VIOLATION	256 W Boulevard	NEW PLYMOUTH, ID	TAYLORA
25012884	6/27/2025 1:59:06 PM	TRAFFIC STOP	108 W Park Ave	NEW PLYMOUTH, ID	TAYLORA
25012884	6/27/2025 1:59:06 PM	TRAFFIC STOP	216 N PLYMOUTH AVE	NEW PLYMOUTH, ID	NETCHERC

50

Call No	Date	Type	Address	City, State	Call Taker
25013048	6/29/2025 7:04:04 AM	MEDICAL / MEDICAL TRANSPORT	626 Colton St	NEW PLYMOUTH, ID	CARTIERC
25013060	6/29/2025 11:40:28 AM	10-11 / DOG	120 SW Boulevard	NEW PLYMOUTH, ID	NETCHERC
25013061	6/29/2025 11:51:15 AM	SUSPICIOUS VEHICLE	627 Colton St	NEW PLYMOUTH, ID	JAKCHK
25013126	6/30/2025 12:20:33 PM	10-16 / DOMESTIC DISTURBANCE	143 SE Boulevard	NEW PLYMOUTH, ID	JAKCHK
25013134	6/30/2025 1:43:05 PM	IDENTITY THEFT	301 N PLYMOUTH AVE	NEW PLYMOUTH, ID	JAKCHK
25013156	6/30/2025 6:42:43 PM	CIVIL STANDBY	143 SE Boulevard	NEW PLYMOUTH, ID	JAKCHK
Total Calls: 50					



Printed 2025-7-3 8:47:51

CITY OF NEW PLYMOUTH									
REVENUE RECEIVED FOR JUNE 2025									
DATE	CIT# OR CR	TYPE	CODE	DETAIL	FINE	DISPOS	DATE	0.90% REV REC	
2/19/2025	2035000156	CRIMINAL	18-8004 1A	DUI (M)	\$350.00	GUILTY	6/13/2025	\$315.00	KROEKER, DANIEL JOSEPH
TOTAL FOR: SALAS, JUSTIN									\$315.00
CITY OF NEW PLYMOUTH TOTAL:									\$315.00

CITY OF NEW PLYMOUTH									
REVENUE RECEIVED FOR JUNE 2025									
DATE	CIT# OR CR	TYPE	CODE	DETAIL	FINE	DISPOS	DATE	0.90% REV REC	
2/19/2025	2035000156	CRIMINAL	18-8004 1A	DUI (M)	\$350.00	GUILTY	6/13/2025	\$315.00	KROEKER, DANIEL JOSEPH
TOTAL FOR: SALAS, JUSTIN									\$315.00
CITY OF NEW PLYMOUTH TOTAL:									\$315.00

CITY OF NEW PLYMOUTH									
REVENUE RECEIVED FOR JUNE 2025									
DATE	CIT# OR CR	TYPE	CODE	DETAIL	FINE	DISPOS	DATE	0.90% REV REC	
2/19/2025	2035000156	CRIMINAL	18-8004 1A	DUI (M)	\$350.00	GUILTY	6/13/2025	\$315.00	KROEKER, DANIEL JOSEPH
TOTAL FOR: SALAS, JUSTIN									\$315.00
CITY OF NEW PLYMOUTH TOTAL:									\$315.00

CITY OF NEW PLYMOUTH									
REVENUE RECEIVED FOR JUNE 2025									
DATE	CIT# OR CR	TYPE	CODE	DETAIL	FINE	DISPOS	DATE	0.90% REV REC	
2/19/2025	2035000156	CRIMINAL	18-8004 1A	DUI (M)	\$350.00	GUILTY	6/13/2025	\$315.00	KROEKER, DANIEL JOSEPH
TOTAL FOR: SALAS, JUSTIN									\$315.00
CITY OF NEW PLYMOUTH TOTAL:									\$315.00

Event Activity Analysis by Time

Date Reported: 06/01/2025 - 06/30/2025 | Grid: 11



PAYETTE COUNTY SHERIFF'S OFFICE
1130 3rd Ave North Rm #101
Payette, ID 83661
208-642-6006

Classification	HOUR																								Total
	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
ANIMAL CALLS	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Other Animal Calls	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2
ASSAULT	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	1	0	0	0	0	0	1	4
Aggravated Assault, Family, Strongarm	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Aggravated Assault, Nonfamily, Oth Weapon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
Simple Assault	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2
CIVIL PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Civil Problem	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
DAMAGED PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
Damage Less Than \$500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1
DOMESTIC PROBLEM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Family Offense, Other	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
FAMILY DISTURBANCE	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Family Disturbance	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
MISC INCIDENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
MISSING PERSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
OBSTRUCT JUSTICE	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Criminal Warrant Arrest	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
ORDINANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
New Plymouth Ordinances, Not Animal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
PROCESS SERVICE	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Warrant Service	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
SECURITY CHECK	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Personal Security/Welfare Check	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
SEXUAL ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Rape, Attempt To Commit Forcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Total Events	1	0	1	0	0	0	0	1	0	1	1	1	1	2	2	1	0	2	1	0	1	0	0	1	17
Total Citation Violations:	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	2
Total Citations:	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	2

CITY OF NEW PLYMOUTH

ENGINEERING REPORT

July 21, 2025

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A. Water:

Tank 9 Re-Coating (City funding) – 2024-2025

- DEQ approval is required prior to bidding and construction.
- Draft plans, specifications, and cost estimate sent to City on 2/15.
- Plans and specifications submitted to DEQ on 3/18.
- DEQ approval letter issued on 4/24. DEQ extension request letter sent on 3/12/25 to extend construction approval beyond 4/24/25. DEQ approval extended to 9/12/25.
- No bids were received by the bid deadline, but 3 late bids were received.
- Notice of Award issued to Fossil Coatings, LLC on 2/3/25.
- Construction contract documents, bonds, and insurance reviewed and contract and Notice to Proceed approved 4/7/25.
- Exterior coating is complete.
- Interior coating is underway.
- Change Order 1 approved 5/22 to replace spent anodes for cathodic protection system and to remove caulking from rivets and seams prior to interior coating.
- Payment Application 2 in the amount of \$103,360 was approved on 6/16/25.
- **The Certificate of Substantial Completion was issued on 6/27/25.**
- **Final Completion is anticipated by 7/25/25 with completion of all punch list items by that date. The final payment application will then be processed.**
- **Next steps:**
 - ☐ ~~Deliver draft plans and specifications for City review (Feb. 2024)~~
 - ☐ ~~City review of draft plans and specifications (Mar. 2024)~~
 - ☐ ~~Address City review comments (Mar. 2024)~~
 - ☐ ~~Submit plans and specification to DEQ (Mar. 2024)~~
 - ☐ ~~Receive and address DEQ comments (Apr. 2024)~~
 - ☐ ~~Advertise for bids on 1/6 and 1/13~~
 - ☐ ~~Bid opening 1/27 at 10 am~~
 - ☐ ~~Construction contract award (Feb 2025)~~
 - ☐ ~~Approve and sign construction contract (Apr. 7, 2025)~~
 - ☐ ~~Notice to Proceed (Apr. 29, 2025 start date)~~
 - ☐ ~~Pre-construction meeting (May 1, 2025)~~
 - ☐ ~~Review submittals~~
 - ☐ ~~Complete interior coating and testing~~
 - ☐ ~~Substantial Completion (6/27/25)~~
 - ☐ **Final completion (anticipated by 7/25/25)**

Bulk Water Station Replacement (City funding) – 2024

- The draft specifications and bidding documents for equipment procurement were sent to City on 5/15.
- A meeting was held on 5/23 with ACS for specs review related to City's SCADA system. City and ACS review comments are being addressed.
- Two bids were received on 7/9. Notice of Award issued to the low bidder, Flowpoint Environmental Systems Inc., in the amount of \$57,067.77 on 7/15/24.
- The Agreement for Supply of Equipment with Flowpoint Environmental Systems Inc., in the amount of \$57,067.77 has been City approved and signed.
- **Next steps:**

- ☐ ~~Draft bidding documents and specifications for City review (May 2024)~~
- ☐ ~~Final bidding documents and specifications (June 2024)~~
- ☐ ~~Bidding for equipment procurement (June 2024)~~
- ☐ ~~Award contract for equipment procurement (July 2024)~~
- ☐ ~~City approval of Agreement for Supply of Equipment (Aug. 19, 2024)~~
- ☐ ~~Review equipment submittals (Nov. 7, 2024)~~
- ☐ ~~Equipment delivery (20 weeks per Agreement = Jan. 2025)~~
- ☐ **Equipment installation by City (TBD 2025/26)**

B. Sewer:

IPDES Discharge Permit

- Current NPDES permit expires 8/31/21. Re-application paperwork submitted to Idaho DEQ by 3/4/21.
- Draft IPDES re-application has been prepared.
- City submitted IPDES re-application to DEQ online.
- DEQ issued initial comments on the submittal, which were addressed.
- City submitted final IPDES re-application to DEQ on 3/30/21.
- **Next steps:**
 - ☐ **DEQ issues draft IPDES permit for public comment (DEQ queue, 2025?)**
 - ☐ **City reviews draft IPDES permit**
 - ☐ **DEQ issues final IPDES permit**

Pond 4 Lining (DEQ ARPA Grant funding) – 2022-2025

- The Seepage Testing Report was submitted on 8/16/21 for DEQ review. The report indicates Ponds 1-3 passed the testing and Pond 4 did not. Pond 4 will require corrective action for continued use.
- DEQ completed the seepage test review on 8/30/21. They approved Ponds 1-3 and issued a failure notification for Pond 4. Pond 4 cannot be used and four options are available to address Pond 4. A meeting with DEQ must be set up by 9/30/21. See attached DEQ review letters.
- A Professional Services Agreement (PSA) has been prepared for City review for design of a membrane lining system for Pond 4 with piping upgrades.
- A conference call was held with DEQ on 9/28/21 and a response letter was sent to DEQ summarizing City's plan of action for Lagoon 4.
- Survey of lagoon site has been completed and the design PER and plans and specs are in progress. A Draft of the PER has been submitted for City review.
- PER was submitted to DEQ on 1/6/22.
- DEQ Wastewater Loan LOI for potential ARPA infrastructure funding of Lagoon 4 Project was submitted to DEQ on 1/12/22.
- PER review comments received from DEQ on 3/1/22 and are being addressed.
- Draft plans submitted for City review on 3/14/22. Addressed City review comments and submitted plans and specifications to DEQ on 7/22/22. DEQ will complete review after ARPA funding agreement is in place, likely early 2023.
- Sludge disposal plan has been required by DEQ. The sludge disposal plan was submitted to DEQ on 10/31 for review and approval. DEQ issued comments on 12/12 and these have been addressed. DEQ issued final approval on 12/21. Sludge removal and haul to Clay Peak can proceed when weather conditions allow. The permitting with DEQ and Clay Peak has been completed.
- DEQ issued the final ARPA Ranking List. New Plymouth project will be funded with 66% ARPA grant funds, which is a grant of \$498,739. Next steps are to notify DEQ of intent to submit application by 9/2 (completed) and submit ARPA application by 12/30. ARPA application was received by DEQ on 10/19. DEQ review will take 20-45 days. Additional information was requested by DEQ and it has been submitted.

DEQ issued ARPA Agreement for City signature. This was signed by the City and returned to DEQ on 2/14.

- Plans and specifications for the Pond 4 Lining Project were submitted to DEQ on 4/24. DEQ issued review comments on 5/31. The comments were addressed and revised plans and specifications were submitted to DEQ on 6/13. DEQ approved the plans and specifications on 6/16.
- Project bidding began in July. A pre-bid meeting was held on 8/1 and the bid opening was on 8/17.
- DEQ authorization to award the construction contract was received on 8/25. The Notice of Award was issued to Idaho Site Works, LLC, on 8/29 in the amount of \$762,500.
- Construction contract documents were approved by the City on 10/16. The Pre-construction meeting was held on 10/24. The Notice to Proceed was issued on 11/6 with a construction start date of 3/1/24. The final completion deadline is 7/15/24.
- Idaho Site Works Payment Application #1 in the amount of \$12,350 is recommended for City approval. This covers bond costs and GPS modeling for the pond construction. DEQ Reimbursement Request #1 has been prepared for ARPA grant reimbursement of this amount.
- Change Order #1 was approved by the City on 3/18 and DEQ on 3/22. This is a no cost 31-day time extension due to wet weather conditions. Final completion contract date is 8/14/24.
- Change Order #2 was approved by the City on 4/15 and DEQ on 5/8. This is a no cost 30-day time extension due to wet weather conditions. Final completion contract date is 9/14/24.
- Idaho Site Works Payment Application #2 in the amount of \$152,000 is recommended for City approval. This includes payment for mobilization, 25% of earthwork, and 39% of site piping. DEQ Reimbursement Request #2 has been prepared for ARPA grant reimbursement of this amount.
- Idaho Site Works Payment Application #3 in the amount of \$109,250 is recommended for City approval. This includes payment for earthwork and site piping. DEQ Reimbursement Request #3 has been prepared for ARPA grant reimbursement of this amount. Construction is 36% complete. Liner installation is scheduled to begin late July.
- Change Order #3 approved by the City on 8/5 and DEQ on 8/15. This is a no cost 30-day time extension due to supplier delays related to the traffic rated steel grate lids for the precast concrete vaults, which must be in place to complete the piping and liner. Final completion contract date is 10/14/24.
- Idaho Site Works Payment Application #4 in the amount of \$19,000 is recommended for City approval. This includes payment for earthwork. DEQ Reimbursement Request #4 has been prepared for ARPA grant reimbursement of this amount. Construction is 41% complete. Liner installation is scheduled to begin in August.
- Idaho Site Works Payment Application #5 in the amount of \$129,200 is recommended for City approval. This includes payment for earthwork. DEQ Reimbursement Request #5 has been prepared for ARPA grant reimbursement of this amount. Construction is 59% complete.
- Idaho Site Works Payment Application #6 in the amount of \$281,675 is recommended for City approval. This includes payment for earthwork. DEQ Reimbursement Request #6 has been prepared for ARPA grant reimbursement of \$52,002, with the remainder from City project funds (\$229,673). The final 5% of the ARPA grant will be released by DEQ after final completion. Construction is 97% complete.
- The leak/seepage test plan was received from Idaho Site Works on 10/10. It was submitted to DEQ on 10/10 and approved on 10/25. DEQ recommends extension

of contract to end of May 2025 to allow for seepage test during non-freezing conditions with time for DEQ review of the test report.

- Change Order #4 approved by the City on 12/2 and DEQ on 12/13. This is a no cost 228-day time extension to allow for completion of the required seepage test during non-freezing weather with time for DEQ review. Final completion contract date is 5/30/25.
- Idaho Site Works is filling Pond 4 for seepage test and scheduling with testing company. **Seepage testing report submitted to DEQ on 6/12/25 and approved by DEQ on 7/9/25. Seepage test passed and meets DEQ requirements to put Pond 4 into service.**
- Letter issued to Idaho Site Works on 5/29 regarding construction final completion deadline and contract liquidated damages. Letter included preliminary punch list. Contractor is addressing punch list. A construction schedule update has been requested for remaining work items.
- **The Certificate of Substantial Completion was issued on 7/9/25 with a punch list of two remaining items to be addressed prior to Final Completion. In the process of addressing the items, the Contractor damaged the new concrete control boxes. Damage must be repaired prior to Final Completion. A meeting is scheduled for 7/18/25 to review proposed repairs.**
- **The Contractor liquidated damages per Article 4.05 of the City's Construction Agreement are currently estimated to be within the range of \$49,600 to \$58,800, depending on the actual Final Completion date achieved. This assumes the Contractor will achieve Final Completion no later than August 13, 2025.**
- **DEQ approved the Record Drawings and Operation & Maintenance Manual of July 10, 2025.**
- **DEQ ARPA Grant Final Reimbursement Request #7AP has been prepared for City signature. This releases the final \$24,937 of the DEQ ARPA Grant funds. The total DEQ ARPA Grant was \$498,739.**
- **Engineering Amendment No. 1 in the amount of \$24,750 has been submitted for City approval. This covers extending the engineering service period for the project by 394 days.**
- **Next steps:**
 - ~~☐ Contractor construction submittals (Feb. – May 2024)~~
 - ☐ **Ongoing construction review/admin. (through July 2025)**
 - ~~☐ Leak test Pond 4 liner – DEQ approved test plan on 10/25; test report submitted to DEQ on 6/12/25~~
 - ~~☐ DEQ approval of leak test report (7/9/25)~~
 - ~~☐ Substantial Completion (7/9/25)~~
 - ☐ **Construction completion (contract deadline May 30, 2025, anticipated by August 13, 2025)**

Irrigation Water Right for Lagoon Property (City funding) – 2023-2024

- The Application for Permit has been prepared and is ready for the Mayor's signature. A City check with the application fee of \$250 was attached to the application and mailed to IDWR.
- IDWR issued a letter dated 7/28/23 regarding legal notice they will publish and the period for application protest. They assigned Application for Permit No. 65-24251 to

this application.

- The City's 6-month extension request letter was mailed to IDWR on 10/3/23.
- Noble Ditch Company has been contacted to gather information required by IDWR.
- The additional information requested by IDWR was submitted on 10/20/23.
- IDWR issued the Permit Approval Notice on 11/1/23.
- The next step is to beneficially use the water and submit proof of beneficial use by 11/1/24. The proof of beneficial use documentation will be prepared in Summer 2024 during the irrigation season.
- A 2-year time extension request has been prepared for submittal to IDWR. This will allow the City until 11/1/26 to complete the proof of beneficial use documentation. IDWR recommends at least 12 months of water use operations during permit development. We recommend having IDWR complete the license examination, since it is much less expensive than hiring a CWRE.
- IDWR recommends asking for a 4-year extension rather than a 2-year. This would allow 5 years to develop the permit with an option of an additional 5 years.
- IDWR extension approval letter issued 12/10/24. Proof due date is now 11/1/28.
- **Next steps:**
 - **City to confirm/install measuring device and lockable controlling works (2025)**
 - **City to beneficially use the water and submit proof of beneficial use by 11/1/24 11/1/28. The proof of beneficial use documentation will be prepared in Summer 2024 2028 during the irrigation season. (Apr. – Oct. 2024 2028)**

Southwest Boulevard Sewer Extension (City funding) – 2024-2025

- The design topographic survey was completed on 4/19.
- The draft plans, specifications, and cost estimate were completed on 6/13.
- City review comments were received on 8/14 and comments were addressed.
- Plans and specification were submitted to DEQ on 8/16.
- DEQ approved the plans and specification on 8/30.
- **Next steps:**
 - ~~Draft plans, specifications, and cost estimate for City review (May-June 2024)~~
 - ~~City review of draft plans, specifications, and cost estimate (Aug. 2024)~~
 - ~~Final plans, specifications, and cost estimate (Aug. 2024)~~
 - ~~Submit plans and specifications for DEQ review (Aug. 2024)~~
 - ~~Address DEQ review comments, DEQ approval (Aug. 2024)~~
 - **The project is ready to move forward with bidding and construction when City budget allows (2025/26 bidding?)**

C. Streets:

Master Transportation Plan (MTP) Updates

- School Zone Safety Plan – completed and sent to School District and ITD for review and for City approval as MTP amendment.
- Capital Improvement Plan (CIP) and Asset Management Plan (AMP) – updates completed, CIP usually requires annual updates for funding applications.

Funding Application Opportunities

- **LHTAC Local Rural Highway Investment Program (LRHIP) Funding FY 2026**
 - City can submit only one application per year.
 - **Construction Projects (\$100K max)** – No federal requirements and no local match. Funds cannot be used for wages, engineering, or equipment. If funded, can't apply the next year (1-year hiatus). New Plymouth is eligible to

- apply for FY 2026.
 - The deadline for FY 2026 applications is December 5, 2024. Prepared E. Idaho St. next phase funding application and submitted to LHTAC. LRHIP Grant Fund Award issued for E. Idaho Street, Phase 4 (see LHTAC award list 3/13/25).
 - The City was funded for:
 - **FY2026 Construction – E. Idaho Street Reconstruction, Phase 4.**
 - FY2024 Construction – E. Idaho Street Reconstruction, Phase 3.
 - FY2017 Construction – E. Idaho Street Reconstruction, Phase 2.
 - FY2015 Construction – E. Idaho Street Reconstruction, Phase 1.
 - FY2012 Construction – S. Plymouth Ave.
 - Potential application options:
 - LRHIP Option 1 – E. Idaho Street Reconstruction, Phase 4
 - LRHIP Option 2 – Southwest Ave.
 - Other Options?
 - Sign Projects (\$30K max) – Includes sign replacement projects to bring warning and regulatory signs, sign posts, and pavement markings up to MUTCD standards. The City has sign upgrade needs. A Sign Project application was submitted in FY 2014 and New Plymouth was awarded a \$30,000 Signs Project grant.
 - Federal-Aid Match Construction Projects (\$100K max) – Can be used for match for a Federal-Aid project based on need or STP-Rural project.
- **ITD Local Transportation Grant Program (Idaho Strategic Initiatives) – Due Sept. 1, 2023**
 - This Grant Program is funded with one-time State General Funds recommended by the Governor and approved by the Legislature intended to facilitate local transportation projects.
 - All projects will be on public highways and streets.
 - Projects will be selected based on a competitive application from criteria developed by the Idaho Transportation Department. The Idaho Transportation Board will make the final project selection.
 - Funds will be transferred to the successful jurisdiction for project development and at the completion of bid ready project plans.
 - All project oversight and management will be the responsibility of the local highway agency.
 - Maximum grant award \$2M for rural projects.
 - Local highway agencies will be limited to a single grant award.
 - Eligible projects for the program include:
 - Mitigation of impacts of state highway projects on local roads, or
 - For economically significant local transportation projects that require the assistance of ITD to facilitate.
 - Projects for safety, capacity, pavement preservation, pavement restoration, expansion, roadway asset maintenance/replacement/ repair, and a bridge in fair or good condition that needs rehab work or replacement for some reason.
 - Not eligible: Local bridges (poor condition or restricted), pedestrian safety.
 - Potential application options:
 - Option 1 – Southwest Ave., Plymouth Ave. to west city limits on north side. Preliminary design already completed. Grant application was submitted to ITD.
- **LHTAC Child Pedestrian Safety (CPS) Program – Due June 8, 2022**
 - Maximum grant award \$250K. For 2022, \$10M of funding is available versus \$2M in 2021. Funding anticipated summer 2022.
 - No match required, but City is responsible for project admin. and design.

- Projects for maintenance of existing pedestrian facility or adjacent to an existing roadway. Examples include:
 - Paths/sidewalks along or adjacent to an existing roadway
 - Connecting sidewalks/paths between two terminal points
 - ADA ramps
 - Pedestrian crossing facilities across and existing roadway
 - Paving an existing pathway
- Project can be on local system, state system, or both systems.
- One application per Local Highway Jurisdiction.
- Applications are due June 8, 2022.
- Potential application options:
 - CPS Option 1 – S. Plymouth Ave. school pedestrian crossing improvements (currently in design phase).
 - CPS Option 2 – Pedestrian improvements along Southeast Ave./HWY 30 (southwest side) from park pathway to NPHS. Include sidewalk, streetlighting, and pedestrian crossing improvements. This Option was selected by the City in 2019 and the application was submitted to LHTAC.
 - CPS Option 3 – Pedestrian improvements along HWY 30 (east side) from Ash St. to Idaho St. Include sidewalk, streetlighting, and pedestrian crossing improvements.
- 2019 Application funding results – 11 projects totaling about \$2.1M were funded, the NP project was not funded. NP ranked 58 out of 65 applications this round.
- 2021 Application funding results – 8 projects totaling about \$2.0M were funded, the NP project was not funded. NP ranked 39 out of 60 applications this round.
- 2022 Application funding results – The LHTAC Council approved the rankings for the FY22 Children Pedestrian Safety Program on 7/14/22. 45 projects were funded, the NP project was funded in the amount of \$180,000. NP ranked 40 out of 79 applications this round. The LHTAC/Local agreement has been prepared for City approval. The LHTAC/Local agreement was submitted and LHTAC issued the funds to the City.
- **LHTAC Federal-Aid Incentive Program STP**
 - For Federal-Aid Highway Projects under the Surface Transportation Program – Local Rural (STP-Rural) Program.
 - Used on classified arterial or collector roadways. City received this funding for the E. Idaho/Holly Project.
 - Can be used for rehabilitation of existing roads, new construction (including curb, gutter, sidewalks, and drainage facilities), overlaying and chip sealing projects, etc.
 - Local match is 7.34%.
 - **Update ITD Functional Classification Map to add Major Collectors. Functional Classification update request forms submitted to ITD on 7/8/25. ITD is reviewing these.**
- **ITD Transportation Alternatives Program (TAP) – Due Jan. 20, 2022**
 - Strategic goals are mobility, safety, and economic opportunity.
 - TAP replaces previous Transportation Enhancements and Safe Routes to School programs.
 - Can be used for Infrastructure Projects or Non-Infrastructure Projects. The types of projects include pedestrian and bicycle facilities, projects to enhance access to public transportation, and Safe Routes to School educational projects.
 - For Infrastructure Projects, limit of federal funds is \$500,000 and local match

- is 7.34%. Maximum award of \$1M for large project category.
- Application for next phase of Horseshoe Park Pathway with potential improvements on Southwest Ave. is underway.
- The application for the Phase 2 Pathway and Southwest Ave. improvements was submitted to ITD.
- ITD has listed this project on the DRAFT FY 2017 – 2021 IDAHO TRANSPORTATION INVESTMENT PROGRAM, which indicates the project is proposed to be funded in FY18-19.
- The project has been approved by Federal Highways for incorporation into the ITD State Transportation Improvement Program listed for FY 2019. The next step is the state/local agreement between ITD and the City.
- Application for Horseshoe Park Pathway, Phase 3 was submitted November 30, 2017.
- See attached TAP Scoring Committee Recommendations for the 2017/2018 application cycle. The New Plymouth project was not listed among the recommended projects.
- LHTAC has recommended applying for the previously designed pathway and Southwest Ave. sidewalk work that was not constructed in Phases 1 & 2.
- Draft TAP Applications for Phase 3 and Phase 4 Pathway Projects were submitted to LHTAC. Comments on the Draft TAP Applications were received from LHTAC on 12/16/19. LHTAC requires adjustments in the project costs. Please advise how City desires to proceed and whether City desires to amend the preliminary construction estimate and construction contingency amounts as well.
- Application period is open. Applications due Jan. 20, 2022.
- See 2022 TAP rankings sheet. The New Plymouth projects were listed among the funded projects for both Phase 3 and Phase 4, totaling \$1M federal funding.

Southwest Ave/SW 1st Ave Design (City funding) – 2023-2024

- Design of north side of Southwest Ave/SW 1st Ave. complete through draft plans. Topographic survey was completed previously and south side previously designed for TAP projects.
- Draft plans have been submitted to City for review.
- Additional survey for the portion from Southwest Blvd. to west city limits has been completed.
- Preliminary design plans for this portion were submitted on 2/2/24.
- **Next steps:**
 - ☐ ~~Submit draft plans to City (Feb. 2024)~~
 - ☐ **Continue to apply for grant funds for project construction**

D. Parks & Pathways:

Horseshoe Park Pathway Projects, Phase 3 and Phase 4 (TAP Grant funding) – 2023-2025

- Per the ITD approved Idaho Transportation Investment Program (ITIP) for FY 2023 - FY 2029, design phase (PE) is scheduled for State FY 2024 (begins 7/1/23) and construction phase (CN) is scheduled for State FY 2025 (begins 7/1/24) per ITD ITIP.
- LHTAC sent a State-Local Agreement (SLA) for City review on 5/31/23. The SLA with attached Resolution was approved by the City and returned to LHTAC.
- **Next steps:**
 - ☐ ~~Consultant selection from ITD term agreement list by City (Feb. 2024)~~

- ❑ **Project design and construction documents (2024)**
- ❑ **Project bidding and construction (2025/26?)**

E. Developments/Subdivisions:

The Hamptons Subdivision (27 Lots)

- Pre-Application submittal was received by email on June 7, 2022.
- Pre-Application review memo issued on June 16.
- The Preliminary Plat has been submitted and review comments were issued on 8/18/22.
- The Development Agreement (DA) application has been submitted and review comments were issued on 8/18/22.
- Preliminary Plat re-submittal was received and Review 2 was issued 10/24/22.
- Preliminary Plat re-submittal was received and Review 3 was issued 11/1/22.
- Final Plat and Construction Plans submitted for engineering review on 2/5/24.
- Review meeting held with NP Public Works on 2/23/24.
- Final Plat and Construction Plans review letter issued 3/1/24. Developer is addressing review comments.
- Revised Construction Plans submitted 4/16/24 and revised Final Plat received 4/29/24.
- Final Plat and Construction Plans review letter with recommendation for approval issued 5/9/24.
- Pre-construction meeting was held on 8/22. Construction is underway and scheduled for completion Spring 2025.
- Interior paving is complete. Exterior Pine St. improvements are complete.
- **Irrigation pump station is nearing completion.**

Harvest Creek Subdivision No. 2 (28 Lots)

- Final Plat and Construction Plans submitted for engineering review on 3/12/24.
- Review meeting held with NP Public Works.
- Final Plat and Construction Plans review letter issued 4/2/24 and review addendum letter issued 4/11/24 on emergency access requirements.
- Review meeting held with City, Fire Chief, and developer's engineer on 4/19/24. Developer is addressing review comments.
- Revised Final Plat and Construction Plans received 7/9/24. Review 2 was issued 7/16/24.
- Revised Final Plat and Construction Plans received 8/7/24.
- Final Plat and Construction Plans review letter with recommendation for approval issued 8/13/24.
- Pre-construction meeting was held on 1/7/25.
- Construction submittals are in review.
- Construction is underway for sewer, water, and pressure irrigation.
- Construction is underway for joint trench utilities.
- **Construction is underway for streets.**

Southwest Subdivision (2 Lots)

- Preliminary Plat submittal was received 8/20/24 with an updated Preliminary Plat dated 9/6/24.
- Preliminary Plat review comments were issued on 9/17/24.
- Preliminary Plat was approved by City Council on 11/4/24.

Good Lane East Subdivision (5 Lots)

- Pre-Application meeting held on 5/9/24.
- Pre-Application submittal was received 10/30/24 and review comments were issued on 11/5/24. Additional pre-application questions have been received and reviewed.
- Preliminary Plat submittal packet was received 1/23/25 and review comments were issued on 1/24/25.
- Preliminary Plat was approved by City Council on 4/7/25.

Pilgrims Cove Subdivision (6 Lots)

- Preliminary Plat submittal was received 10/30/24 and review comments were issued on 11/5/24.
- Preliminary Plat re-submittal was received 12/3/24 and Review 2 was issued 12/4/24.
- Preliminary Plat was approved by City Council on 2/18/25.
- Final Plat and Construction Plans received for engineering review on 4/15/25 and approved by City Council on 5/5/25.
- **Construction is nearly complete, design engineer construction certification pending. Final Plat signature in progress.**

Armoral Tuttle Library Report

June 2025

The Library Board voted to be transparent about the Revenue and Expense percentages that have been committed to thus far in the current Fiscal Year..

FY2025 May Financials- Revenues are at 99% and Expenses are at 54%

We have 157 children signed up as of the end of this month, with several being very active readers. Our Summer program consists of each child reading and keeping a reading log. For each hour of reading, they receive a raffle ticket to go towards a prize of their choice. Participants can attend a weekly activity in the park.

Our events for June consisted of the following:

Super proud to notice that all were well attended and parents and kids said they had a great time.

June 2nd - Our presenter was Dr. Picklestein from BSU. He taught about and demonstrated several science experiments, including everyone blowing on dry ice and creating "clouds". We had 77 people in attendance.

June 9th - Our presenter was the Children's Museum, "Museum on the Move". There were several stations set up with STEM-related activities for participants to rotate through; Coding mice, race tracks, gears, etc. We had 78 people in attendance.

June 16th - Our presenter was The World Center for Birds of Prey. They taught many facts about birds, talons, beaks, predators, prey, hawks and falcons. They brought a falcon and a hawk as part of the presentation. Each participant received a free pass to the World Center for Birds of Prey. We had 80 people in attendance.

June 23rd - Our presenters were Jenny Vantrease and Amy Gibbons with "Foods around the World". Amy read learning books about Mexico and Paris and Jenny cooked and presented foods you would get in several countries. Participants snacked on Crepes, Jicama, Pineapple, Cantaloupe, Watermelon, Apples, adding spices if they wished. We had 79 people in attendance.

June 30th - This was our Read Out - Pig Out day. We served donuts, granola bars, mini muffins, apple juice, and water. Participants snacked while reading. At a signal, they chose a partner to read to, or read to a child. At the next signal, the participants chalked the walk in front of the library. We had 65 people in attendance.

Upcoming

July 7th- Astro Tech/BSU in the park at 9 am

July 14th- End of Season Party at 9 am in the Library Multipurpose room

Armoral Tuttle Public Library Report

	May	June
Items added (physical)	13	60
Items Withdrawn	2	3
Accounts		
New Cards - Res	3	4
New Cards - Non Res	4	7
Patrons	434	490
Curbside patrons	0	0
Libby/Overdrive patrons	37	35
Computer	9	10
Reference	49	51
Story Time	0	0
ATPL Outreach program(Quarterly)	0	0
Summer Reading Attendance	0	424
Children and Teen Events	3	5
Children (0-11) Attendance	91	246
YA (12-18) Attendance	5	45
Family Event	1	0
Family Attendance	63	0
Adult Event	0	0
Adult Attendance	0	0
Volunteer Hours	7	2
Board Member Hours	4	4
Material Donations	63	16
Materials Checked Out		
Adult Fiction	119	126
Adult Non-fiction	29	14
Audiobook	0	0
Board Books	36	38
DVD	12	28
DVD Juvenile	24	21
Games	0	0
Juvenile Fiction	96	202
Juvenile Non-fiction	14	32
Kits	0	4
Picture Book	183	174
Reader	42	134
Reader Non-Fiction	6	5
Teen	40	97
Libby by Overdrive Ebooks/Audiobooks	227	219
Libby by Overdrive Magazines	44	61
TOTAL	872	1155