

**CITY OF NEW PLYMOUTH  
PLANNING AND ZONING COMMISSION MEETING MINUTES  
MONDAY  
30<sup>th</sup> October 2025 Special Meeting  
6:00 PM  
CITY HALL COUNCIL CHAMBERS**

The New Plymouth Planning and Zoning Commission held a Special Meeting at the New Plymouth City Hall on the 30<sup>th</sup> of October 2025 at 6:00 PM. Roll call was taken. Commission members Teresa Allen, Penny Kovick, Jesse Morales, Debbie Mills-Smith and Angela Graham were present. City Clerk/Planning and Zoning Administrator Marianne Gatchell were in attendance.

**New Business:**

**1. Comp Plan- Final Draft – Recommendation to City Council**

Commissioner discussion of the Comp Plan. Commissioner Morales had some edits and additions to the Comp Plan. The following edits: Adding an “e” to Jess Morales. Add Planning & Zoning Administrator and remove Treasurer to City Clerk Marianne Gatchell. Add Treasurer Stephanie Johnson. Add City Attorney Jill Holinka. Add Councilor Wayde James. Remove Deputy Clerk Suzanna Culpepper. Add student to teacher ratio. Update housing units. Consider adding basic labor force. Consider adding water and sewer capacity.

**Commissioner Graham moved to send a favorable recommendation to city council for the Comp Plan Final Draft to city council with the edits and additions discussed. Commissioner Morales seconded the motion. All in favor. Motion carried.**

**Commissioner Graham moved to adjourn the meeting. Commissioner Kovick seconded the motion. All in favor. Motion carried. Meeting adjourned at 6:21 p.m.**

---

Teresa Allen, Commission Chair

---

Marianne Gatchell, Planning & Zoning Admin