

CITY OF NEW PLYMOUTH  
PLANNING AND ZONING COMMISSION  
MONDAY  
24th January, 2022  
6:00 PM  
CITY HALL COUNCIL CHAMBERS

The New Plymouth Planning and Zoning Commission held a meeting at the New Plymouth City Hall on the 24th of January at 6:02 PM. Roll call was taken. Commission members Teresa Allen, Jesse Morales, Macee Voss and Penny Kovick (via conference call) were present. Amanda Mendive was absence. Staff member City Clerk Danielle Painter and Deputy Clerk Marianne Gatchell were also in attendance.

**Commissioner Voss moved to approve the minutes. Commissioner Morales seconded the motion. Motion carried.**

NEW BUSINESS

- a. Recommendation to Payette County P&Z for Variance in impact located at 5537 HWY 30 S (Action Item)  
Susan Bunce property owner of 5537 HWY 30 S spoke to the council explaining why she is asking for the variance. She wants to put a home on the 1.25-acre property. The county ordinance is 2 acres. Discussion between the commissioners.  
**Commissioner Voss made a motion to send a favorable recommendation for the variance to county P & Z. Motion dies for a lack of second.** Additional discussion between commissioners and Susan Bunce. **Commissioner Morales made a motion to send a favorable recommendation for the variance to county P & Z. Commissioner Voss seconded the motion. All in favor, Commissioner Voss, yes, Commissioner Kovick, no, Commissioner Morales, yes. Motion carried.**
  
- b. Commissioners Attendance Issues ( Discussion Only)  
Discussion regarding the attendance of P & Z Commissioners. It was asked that if a commissioner is unable to attend the meeting that they call city hall as soon as possible. If there is a planned date a commissioner is unable to attend, please let city hall know. There is a possibility of changing the meeting date to ensure there is a quorum, present. This way if there is a public hearing being held and there is not a quorum city hall can notify the applicant so the public hearing can be rescheduled.

**Commissioner Voss moved to adjourn. Commissioner Morales seconded the motion. Motion carried at 6:31 pm.**

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Teresa Allen, Chairman  
Administrator

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Danielle Painter, Planning & Zoning